

Cape Atlantic Intergroup Business Meeting December 2014

We've been given a gift, what are we going to do with it?

Cape-Atlantic Intergroup
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Chair	Vice Chair	Recording Sec.	Corresponding Sec.	Treasurer	Asst. Treas.	Trustee
<i>John H.</i>	<i>Ken T.</i>	<i>Jenna W.</i>	----	<i>PJ. W.</i>	<i>Alex H.</i>	<i>Jim B.</i>

1. Open w/Serenity Prayer -Date and Starting Time: December 17, 2014 @ 7:30pm
2. Roll call of Officers and Committee chairs (*by Secretary*)

Position OFFICERS	Name & Phone			Position COMMITTEES	Name & Phone	
Chairperson	John H.		X	Budget & Finance	Doug G.	X
Vice Chair	Ken T.		X	Hospitality	Davi K.	X
Recording Secretary	Jenna W.		X	Hospitals & Institution	George W. Casey	X X
Correspond. Secretary	VACANT			Literature	Chris. S.	X
Treasurer	PJ W.		X	Newsletter	Donna S.	X
Assist. Treasurer	Alex H.		X	Office /Archives	VACANT	
Trustee	Jim B.		X	Phones	Tressa W.	X
				Policy /structure	Joe O.	X
				PI/CPC	Kimberly R.	
				Round-up	Vinnie K.	X
				Unity	Jerusha	
				Website	Jenn R.	X
				CAYPAA	VACANT	
				BOOKERS	VACANT	

All panel & committee chairs please email your reports prior to the steering meeting to recordingsec@caigrp.org with "CAIG" in subject box.

3. Count of quorum and attendance:
 - Quorum: Regular IGRs - Alternate IGRs (*Read total out loud*) : 21 IGR's, 0 Alternate, Total: 21

- New IGRs (*if you are new, please stick around after the meeting*) : 3
 - Area 45 and General Service Liaisons : 0
 - Visitors, other non-representatives, and AA group members: --
4. Opening remarks (*by Chairperson*): Welcome to all. Please no cross talk, raise hands, be mindful, and all motions must be submitted in writing.
 5. Reading of the minutes from last month's business meeting (*by Secretary*): (Emailed to groups)
 - Reading of the minutes can be dispensed of by majority vote: Majority
 - Call for any corrections to the minutes: None
 - Call for a motion to approve the minutes: Approved
 6. Agenda Items (*read by Secretary*):
 - 1) (Motion) to remove the job descriptions as an official attachment of the bylaws and to amend Article 14 of bylaws.
 - 2) (Motion) to transfer \$12,325.08 from the literature bank account into the operating bank account.
 - 3) (Motion) for CAIG to purchase a new printer for office; printer not to exceed \$1,500.00
 - 4) Currently looking for a new corresponding secretary.

7. Reports:

Officer Reports

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- Chairperson: Looking to volunteers to fill the following positions: Corresponding Secretary, Bookers, CAYPAA and Office/Archives.
 - Vice Chairperson: Attended Area 45's Day of Sharing, as well as District 16 & 17's Service in Sobriety. Stressed the importance of rotation with service positions. New IGR's for groups should be in mind for 2015 term. Also looking for volunteers for an audio committee.
 - Recording Secretary: December Steering Committee minutes were not able to be passed out at business meeting due to printer not working; minutes are available on caigrp.org.
 - Corresponding Secretary: (Vacant)
 - Treasurer: Deposits being made and bills are being paid. Also helping fund the NYE dance.
 - Assistant Treasurer: Recently cleaned out literature room. Typed up new price lists for literature, as prices have recently gone up.
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- Trustee: No report

Committee Chair Reports

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- Budget & Finance: Will have budgets completed for next month's meeting.
 - CAYPAA: (Vacant)
 - Hospitality: No report
 - H & I: Always looking for volunteers for H&I. Requests that groups only take 3 people to their assigned commitments. CAIG will not be taking meetings into Park Bench until further notice. New meeting in Cape May on Thursday nights at 6pm located at 128 Crest Haven Road. Cape May, NJ.
 - Literature: Recently cleaned out literature room.
 - Newsletter: Passed out 'Pass It On' newsletters. January and February 2015 issue will be printed on January 1st. Deadline for articles is December 28th. Any events should be in at least one month before event, as newsletter is bi-monthly.
 - Office Coordinator/Archives: (Vacant)
 - Phone Coordinator: Open phone slots as of December 17th: Sunday, 12-2pm and Saturday, 6pm-8pm. Chair is currently creating new flyers for phone call sign-ups and 12 Step call list for easier accessibility.
 - Policy & Structure: Passed out bi-laws and job descriptions. Requested that all attending business meetings to sign-in upon arriving.
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- P.I./C.P.C.: ..distributed AA literature and meeting lists to the connections made at The

Recovery Resource Fair as well as a copy of the Big Book to Cape Assist, Volunteers in Medicine, Cape Counseling and Cure Ministries. Began work with providing literature and meeting lists to libraries, Town Halls, Municipal Courts and Lighthouse IOP in Ocean County. Working with Area 45 CPC on two projects -Letters to Doctors and Sponsor a Doctor. I am currently looking for members interested in spreading the message of AA as we move forward on these two projects as well as future projects involving carrying the message of AA to the High Schools in our area. Signup sheet for IRDC and Cape May Courthouse Drug Court for 2015 is now available. Please see [chair] to volunteer.”

- Round-Up: Passed out financial statement; under budget. Donated \$3,200 to CAIG. 2015 Round-Up chair selected: Jenn R.
- Unity: NYE dance Wednesday, December 31st. All are welcome!
- Website: Up-to-date. Looking for new chair person for January.
- Area 45/General Service Reports: (n/a)

Questions regarding specific topics discussed in officer and committee reports

None.

Commitments for January 2015 announced:

Monday:

Lighthouse IOP
6601 Ventnor Avenue, (annex building) Ventnor
6:00 pm - clients only
[Getting Sober Young]

Atlantic City Rescue Mission
2009 Bacharach Blvd, Atlantic City
6:00 pm - open
[Singleness of Purpose]

Tuesday:

Atlantic City Rescue Mission
2009 Bacharach Blvd, Atlantic City
6:00 pm - open
[South Jersey Newcomers]

John Brooks Recovery Center - WOMEN
20 So. Tennessee Ave., Atlantic City
6:45 pm - Women ONLY/ clients only
[Only Requirement]

John Brooks Recovery Center - MEN
1315 Pacific Ave., Atlantic City
7:30 pm - Men ONLY/ clients only
[3rd Step Group]

Wednesday:

Atlantic City Rescue Mission

2009 Bacharach Blvd, Atlantic City
6:00 pm - open
[Atlantic City Young People's]

John Brooks Recovery Center - MEN
1315 Pacific Ave., Atlantic City
7:30 pm - Men ONLY/ clients only
[Singleness of Purpose]

The Lighthouse
5034 Atlantic Ave, Mays Landing
8:00 pm - open
[Somers Point Group]

Thursday:

Atlantic Prevention Resources
1416 N Main, Shore Rd., Pleasantville
2nd Thursday at 12:00 pm - clients only
3rd Thursday at 7:00 pm - clients only
[South Jersey Newcomers]

Family Matters
899 Bayshore Rd., Villas
7:00 pm – open
[Sailing Free Group]

Addiction Recovery Systems
408 Bethel Rd Bldg 'A', Somers Point
6:00 PM (1st, & 3rd week) - clients only
[Getting Sober Young]

John Brooks Recovery Center - WOMEN
20 So. Tennessee Ave., Atlantic City
6:45 pm Women ONLY/ clients only
[Only Requirement]

Hanson House - Women
411 Aloe St., Egg Harbor City (Women's Hall Basement)
7:30 pm - open
[Harbor Lights]

The Lighthouse
5034 Atlantic Ave, Mays Landing
8:00 pm - open
[Absecon Group]

New Cape May Meeting
128 Crest Haven Rd., Cape May
6:00 pm – open
[Serenity in Sobriety]

Friday:

Hanson House - MEN

411 Aloe St., Egg Harbor City (Men's Hall)

7:30 pm - open

[Ventnor Seashore]

Saturday:

The Lighthouse

5034 Atlantic Ave, Mays Landing

7:00 pm - open

[There is a Solution]

8. Old (unfinished) Business:

1) Motion to: remove the job descriptions as an official attachment of the bylaws and to amend Article 14 of bylaws.

Old Article: Official attachments to these bylaws are the "Job Description of Officers & Committee Chairpersons."

New article: "Duties of officers and committee chairs are described in the "Job Descriptions of Officers & Committee Chairpersons," which can be changed by majority vote at any regular business meeting. Reason for change: Currently, it takes three months to change a job description. With this change, a change to the job description can be done in only one month, It will remove the job descriptions from the bylaws.

9. New Business:

1) Motion: to remove the job descriptions as an official attachment of the bylaws and to amend Article 14 of bylaws.

Old Article: Official attachments to these bylaws are the "Job Description of Officers & Committee Chairpersons."

New article: "Duties of officers and committee chairs are described in the "Job Descriptions of Officers & Committee Chairpersons," which can be changed by majority vote at any regular business meeting. Reason for change: Currently, it takes three months to change a job description. With this change, a change to the job description can be done in only one month, It will remove the job descriptions from the bylaws.

(This motion was seconded and a discussion was held.

A vote was taken: All for: 14. Opposed: 0. Abstentions: 2.

This motion passes.)

2) Motion: to transfer \$12,325.07 from the literature account to the operations account.

(This motion was seconded and a discussion was held.

A vote was taken: All for: 16. Opposed: 0. Abstentions: 0.

This motion passes.)

3) Motion: to purchase a new printer for the CAIG office with the cost not to exceed \$1,500.

(This motion was seconded and a discussion was held.

A vote was taken: All for: 18. Opposed: 0. Abstentions: 0.

This motion passes.}

4) CAIG looking for a new Corresponding Secretary.

(3rd Legacy procedure was done; officers, committee chairs & body respectfully declined position.

This was asked to be brought back to home groups and was tabled until January.)

10. Announcements from the body:

- ACYP is having alc-athon meetings from 7am-6:30pm on Christmas Day.
- New Year's Eve dance being held at Trudger's meeting location and is \$20.00 to get in.
- Tuckerton Monday night meeting is having an alc-athon from 7am-7pm on New Year's Day.
- Getting Sober Young group celebrating 1 year anniversary on January 13th @ 7pm at JCC.
- Eye Opener Group in Mays Landing will have their meeting on MLK Day January 19th @ 12pm.
- Looking for volunteers in Cape May area to connect released inmates to AA.
- Please bring open CAIG positions back to home groups for a better chance to fill spots.

11. Long form of Tradition 12 read.

12. Volunteer to bring snacks to next business meeting: (Jim, Cat, Tressa)

13. Next Steering Meeting: January 14th @ 7:30pm

14. Next Business Meeting: January 21st @ 7:30pm

15. Closing remarks by the Chairperson: Thank you all for your patience & participation.

16. 11th Step Prayer read.

17. Motion to close @ 8:50 pm. (This motion was seconded.)

18: Closed with responsibility pledge.

19. CAIG December 2014 business meeting over: 8:51pm.