

Steering Committee Minutes

Cape-Atlantic Intergroup
P.O. Box 905
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January 2015
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Cape Atlantic Intergroup Office
3153 Fire Rd. 1-C
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- I. Open w/Serenity Prayer** **IV. Date and Starting Time:** 1/14/15 @ 7:30pm
II. Roll Call (Recording Secretary): 6 Officers, 9 Committee Chairs
III. Opening Remarks Thank you for attending; Please keep reports brief.

Welcome, and thanks for attending! Please raise your hand to be recognized, and be respectful to the person who has the floor. Please give a brief synopsis of your planned report for next week's business meeting, but be sure to spotlight anything which needs to be ironed out beforehand.

For a complete updated meeting list, please visit our website at www.apeatlanticaa.org.

CAIG Steering Committee meets at the CAIG Office on Fire Road on the 2nd Wednesday of each month at 7:30 p.m.
 CAIG Business Meeting is held on the 3rd Wednesday of each month at 7:30 p.m. at the Lutheran Church on Franklin Blvd. & Tunis Ave. in Pleasantville. All AA members are welcomed to attend!

Position OFFICERS			Present	Position COMMITTEES			Present
Position	Name & Phone			Position	Name & Phone		
Chairperson	John H.		X	CAYPAA	(Vacant)		
Vice Chair	Ken T.		X	Budget & Finance	Doug G.		X
Recording Sec.	Jenna W.		X	Hospitality	Davi K.		
Corresponding Secretary	(Vacant)			Hospitals & Institution	George W. Casey		X
Treasurer	PJ W.		X	Literature	Chris S.		X
Assist. Treasurer	Alex H.		X	Newsletter	Donna S.		
Trustee Chair	Jim B.		X	Office /Archives	(Vacant)		
				Phone	Tressa W.		X
				Policy/Structure	Joe O.		X
				PI/CPC	Kimberly R.		X
				Round-up	Jenn R.		X
				Unity	Jerusha		X
				Website	Jenn R.		X
				Bookers	(Vacant)		

Concept of the month: 1) Final responsibility and ultimate authority for A.A. world services should always reside in the collective conscience of our whole Fellowship.

[Committee chair spoke on AA triangle and democracy in regards to Concept 1]

V. Officer Reports:

Chairperson: Attended NYE dance and created a Chairperson's budget for 2015.

Vice-Chairperson: Attended NYE dance. Will be chairing January's business meeting.

Recording Secretary: No report.

Corresponding Secretary: (Vacant)

Treasurer: Will have more accurate budget for business meeting.

Asst. Treasurer: Getting Sober Young Group had great 1-year anniversary party.

Trustee: CAIG purchased new printer which cost \$299.99. A 2-year replacement warranty was purchased for \$44.99. There was a coupon for \$50.00 and a \$50.00 rebate card. Total cost for printer came to \$244.98. Also purchased was a label maker for \$19.99 and toner for \$77.99. This came out of the office budget. Trustee also attended NYE dance.

VI. Committee Chair Reports

Budget & Finance: Will have budget ready for next week.

CAYPAA: (Vacant)

Hospitality: No report.

H&I: Reported that groups are **not** showing up for assigned commitments.

Literature: Put order in for PI/CPC supplies (literature racks); check was sent.

Newsletter: 500 copies were printed on January 1st and were passed out to groups and at NYE dance. Has received many e-mails for next month's newsletter; encourages members to continue writing.

Office Coordinator/Archives: (Vacant)

Phone Coordinator: Reported that people are **not** fulfilling their phone commitments. There are currently 9 phone slots open (as of January 14th) Open slots are: Sunday, 8am-10am, 10am-12pm, and 12pm-2pm. Tuesday, 8am-10am, 10am-12pm, and 12pm-2pm. Thursday, 2pm-4pm. Saturday, 6pm-8pm.

Policy & Structure: Prepared job descriptions for audio committee. Also suggested that business meetings should be recorded.

P.I./C.P.C: .."Continued to distribute AA literature and meeting lists to Ocean County libraries, police departments, Visitors Center and Town Halls. Looking for volunteers who will help distribute in Atlantic County and Cape May County. We will be participating at the Wellness Day at Richard Stockton College on March 3rd 11am -4pm. I am looking for volunteers to work the table and carry the message. Two hour time slots are available. Sign up sheet for IRDC and Cape May Courthouse Drug Court for 2015 is now available. Please see me to volunteer."

Round-Up: Currently working on getting a committee together. First meeting will be January 28th at 7pm at CAIG office. All are welcome! (There will be no Round-Up meeting for February or June.) Also taking suggestions for Round-Up speakers.

Unity: Needs support for 2015 year. First meeting is February 19th at 6:30pm at office. All are welcome!

Website: New website is up. The new address is: capeatlanticaa.org or capeatlanticaa.com. CAIG.org will reroute to these new sites for the time being. New website chair has been identified, and this person will be trained. Website will continue to be updated during this transition.

Questions / comments regarding specific topics discussed in officer and committee reports:

C- Policy & Structure will need a budget for 2015.

Q- Has Park Bench ever gotten back to us about confidentiality papers?

A- No. This meeting is still suspended.

C- CAIG has too much money; we should create ad-hoc committees to disperse.

Q- Are the December business meeting minutes on the CAIG website?

A- They sure are!

VII. Old Business:

(None)

VIII. New Business:

- 1) Motion that: CAIG chairperson appoint an ad-hoc committee to advise CAIG on ways to disperse excess 2015 operating account funds.
[This motion was seconded and discussed. A vote was taken and the motion passed.]
- 2) Motion: to close the new "literature expense" account and shred the card. Also to transfer all funds back to the literature account.
[This motion was seconded and discussed. A vote was taken and the motion passed.]
- 3) Motion: to add a "members only" area to website to house internal forms.
[This motion was seconded and discussed. A vote was taken and the motion passed.]
- 4) Motion: to appoint a meeting list chair-person separate from any other committees.
[This motion was seconded and discussed. It was then tabled until February Steering Meeting.]

Next CAIG Business Meeting: January 21st @ 7:30pm

Next Steering Meeting: February 11th @ 7:30pm

Motion to close: 8:41pm (Seconded)

Time of closing: 8:42pm with Unity Declaration