

Cape Atlantic Intergroup Business Meeting January 2015

We've been given a gift; what are we going to do with it?

Cape-Atlantic Intergroup
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Chair	Vice Chair	Recording Sec.	Corresponding Sec.	Treasurer	Asst. Treas.	Trustee
<i>John H.</i>	<i>Ken T.</i>	<i>Jenna W.</i>	<i>(Vacant)</i>	<i>PJ. W.</i>	<i>Alex H.</i>	<i>Jim B.</i>

1. Open w/Serenity Prayer -Date and Starting Time: January 28, 2015 @ 7:30pm
2. Roll call of Officers and Committee chairs (*by Secretary*)

Position OFFICERS	Name & Phone			Position COMMITTEES	Name & Phone		
Chairperson	John H.			Budget & Finance	Doug G.		X
Vice Chair	Ken T.		X	Hospitality	Davi K.		X
Recording Secretary	Jenna W.		X	Hospitals & Institution	George W.		X
					Casey		X
Correspond. Secretary	VACANT			Literature	Chris. S.		X
Treasurer	PJ W.		X	Newsletter	Donna S.		X
Assist. Treasurer	Alex H.		X	Office /Archives	Vinnie K.		X
Trustee	Jim B.		X	Phones	Tressa W.		X
				Policy /structure	Joe O.		X
				PI/CPC	Kimberly R.		X
				Round-up	Jenn R.		X
				Unity	Jerusha		X
				Website	Jenn R.		X
				CAYPAA	VACANT		
				BOOKERS	VACANT		

All panel & committee chairs please email your reports prior to the steering meeting to recordingsec@caigrp.org with "CAIG" in subject box.

3. Count of quorum and attendance:
 - Quorum: Regular IGRs - Alternate IGRs (*Read total out loud*) : 19 IGR's, 0 Alternate, Total: 19

- New IGRs (*if you are new, welcome! and please stick around after the meeting*) : 4
 - Area 45 and General Service Liaisons : 0
 - Visitors, other non-representatives, and AA group members: --
4. Opening remarks (*by Chairperson*): Welcome to all. Please no cross talk, raise hands, be mindful, and all motions must be submitted in writing.
 5. Reading of the minutes from last month's business meeting (*by Secretary*): (Emailed to groups)
 - Reading of the minutes can be dispensed of by majority vote: Majority
 - Call for any corrections to the minutes: None
 - Call for a motion to approve the minutes: Approved
 6. Agenda Items (*read by Secretary*):
 - 1) Motion: to close the new "literature expense" account and shred the card. Also to transfer all funds back to the literature account.
 7. Reports

Officer Reports:

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- Chairperson: (Vice-Chair Ken T. filling in for Chairperson, John H.) CAIG had a very successful 2014. Still looking for people to form an audio committee and to see Ken T. if anyone was interested. There are 2 open CAIG positions: Web chair and Corresponding Secretary. (Members of CAIG were then asked if anyone wanted to volunteer for either position. Tina R. volunteered to be Corresponding Secretary. A vote was taken: all voted to appoint Tina, and 0 opposed.)
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- Vice Chairperson: (see above)
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- Recording Secretary: December Steering minutes were made available at Business meeting, as they were unable to be passed out in December due to no working printer. January's Steering minutes also available. Both can be viewed as a hard copy or on CAIG website.
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- Corresponding Secretary: (Welcome, Tina R!)
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- Treasurer: Distributed balance. Checks were deposited and donations collected. Rent for CAIG office is increasing from \$840.00 to \$860.00 for 2015. (Increases \$20.00 a year.) Made note that when donating to intergroup to please put group's name on check or leave a note with donation to be able to acknowledge donation
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- Assistant Treasurer: "Money was collected, deposited and processed. The deposit for last month was valued at \$1,984.14. Check was written to transfer the excess funds to the Op account, as per conscience of the intergroup. Motion in new business."
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- Trustee: CAIG purchased new printer which cost \$299.99. A 2-year replacement warranty was purchased for \$44.99. There was a coupon for \$50.00 and a \$50.00 rebate card. Total cost for printer came to \$244.98. Also purchased was a label maker for \$19.99 and toner for \$77.99. This came out of the office budget.
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Committee Chair Reports:

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- Budget & Finance: Very close to finishing up 2015 budgets.
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- Hospitality: No report
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- H & I: Reiterated the importance of keeping commitments. Received an e-mail regarding The Rescue Mission. Asked that when taking meeting to The Mission to please make an announcement 15 minutes before start of the meeting to let people know it's there.
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- Literature: Has group's ordered literature.
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- Newsletter: "Printed 500 copies of 'Pass It On.' 500 copies at meeting; 500 were hand-outs. Continuing to ask for articles from volunteers."
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- Office Coordinator/Archives: (Vinnie K. was recently appointed for Office Coordinator, as well as Steve G. as co-chair. Welcome, Vinnie and Steve G!) Office was recently cleaned

and new label maker being put to good use.

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- Phone Coordinator: The following slots are available as of January 28th: Sunday, 10am-12pm and 12pm-2pm. Tuesday, 8am-10am, 10am-12pm and 12pm-2pm. Open phone slots are available to view on CAIG website and are updated consistently. Also in desperate need for 12-step contacts. If interested in a phone commitment or putting name on list, please contact Tressa W.
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- Policy & Structure: Created new bi-laws with Article 14 amended. Also created job description for audio chair. Asked for all IGRs to please sign in upon arrival at business meeting.
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- P.I./C.P.C.: .."continued to distribute AA literature and meeting lists to Ocean County libraries, police departments, Visitors Center and Town Halls. Looking for volunteers who will help distribute in Atlantic County and Cape May County. We will be participating at the Wellness Day at Richard Stockton College on March 3rd 11am -4pm. I am looking for volunteers to work the table and carry the message. Two hour time slots are available. Sign up sheet for IRDC and Cape May Courthouse Drug Court for 2015 is now available. Please see me to volunteer."
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- Round-Up: Theme for 2015 Round-Up: Are these extravagant promises? Next meeting is March 25th @ 7pm @ Casino Serenity.
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- Unity: NYE Report: Budget: \$3,500.00. Expenses: \$3,358.73. Income: \$3,055.00. Next meeting is February 11th @ 6:30pm at CAIG office and needs support!
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- Website: (Last report as website chair) New website is up. The new address is: capeatlanticaa.org or capeatlanticaa.com. CAIG.org will reroute to these new sites for the time being. New website chair has been identified, and this person will be trained. Website will continue to be updated during this transition. Asked that members complete the feedback section on bottom of website page.
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- Area 45/General Service Reports: (n/a)
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Questions regarding specific topics discussed in officer and committee reports: (None.)

8. Old (unfinished) Business: (None.)

9. February H&I commitments announced to groups.

10. New Business:

1) Motion: to close the new "literature expense" account and shred the card. Also to transfer all funds back to the literature account.

[This motion was seconded and discussed. A vote was taken and this motion passed.]

11. Announcements from the body:

-Ala-Teen meeting in Marmora @ 8pm needs support.

-Valentine's Day dance in Wildwood on February 14th.

-Southern Jersey Young People's on Saturday nights @ 8pm needs support.

-Leadergroup in AC no longer has Monday night meeting; Thursday night @ 7:30 needs support.

-NERAASA is being held in Somerset, NJ this year.

12. Long form of Tradition 1 read.

13. Next Steering Meeting: February 11th @ 7:30pm

14. Next Business Meeting: February 18th @ 7:30pm

15. Closing remarks by the Chairperson: Thank you all for your patience & participation.

16. 11th Step Prayer read.

17. Motion to close @ 8:46 pm. (This motion was seconded.)

18. Closed with responsibility pledge.

19. CAIG January 2015 business meeting over: 8:47pm.