

# Steering Committee Minutes

**Cape-Atlantic Intergroup**  
P.O. Box 905  
Pleasantville, NJ 08232

**February 2015**  
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**Cape Atlantic Intergroup Office**  
3153 Fire Rd. 1-C  
Egg Harbor Township, NJ 08234

- I. Open w/Serenity Prayer**                      **IV. Date and Starting Time:** 2/11/15 @ 7:30pm  
**II. Roll Call (Recording Secretary): 7 Officers, 9 Committee Chairs**  
**III. Opening Remarks** Thank you for attending; Please *keep reports brief*.

Welcome, and thanks for attending! Please raise your hand to be recognized, and be respectful to the person who has the floor. Please give a brief synopsis of your planned report for next week's business meeting, but be sure to spotlight anything which needs to be ironed out beforehand.

For a complete updated meeting list, please visit our website at [www.capeatlanticaa.org](http://www.capeatlanticaa.org).

CAIG Steering Committee meets at the CAIG Office on Fire Road on the 2<sup>nd</sup> Wednesday of each month at 7:30 p.m. CAIG Business Meeting is held on the 3<sup>rd</sup> Wednesday of each month at 7:30 p.m. at the Lutheran Church on Franklin Blvd. & Tunis Ave. in Pleasantville. All AA members are welcomed to attend!

Position <b>OFFICERS</b>	Name & Phone	Present		Position <b>COMMITTEES</b>	Name & Phone	Present
Chairperson	John H.	X		CAYPAA	(Vacant)	
Vice Chair	Ken T.	X		Budget & Finance	Doug G.	X
Recording Sec.	Jenna W.	X		Hospitality	Davi K.	
Corresponding Sec.	Tina R.	X		Hospitals & Institution	George W. Casey	X X
Treasurer	PJ W.	X		Literature	Chris S.	
Assist. Treasurer	Alex H.	X		Newsletter	Donna S.	X
Trustee Chair	Jim B.	X		Office	Vinnie K.	X
				Phone	Tressa W.	X
				Policy/Structure	Joe O.	X
				PI/CPC	Kimberly R.	X
				Round-up	Jenn R.	
				Unity	Jerusha	
				Website	(Vacant)	
				Bookers	(Vacant)	
				Archives	Steve G.	X

**Concept of the month:** 2) The General Service Conference of AA has become, for nearly every practical purpose, the active voice and the effective conscience of our whole Society in world affairs.

[Committee chair spoke shortly on topic]

## **V. Officer Reports:**

**Chairperson:** No report.

**Vice-Chairperson:** Announced new officers and committee chairs: Corresponding Secretary: Tina R., Audio Committee: Cat K. and Rich C., Office Chair: Vinnie K., and Archives: Steve G. Still looking for an ad-hoc committee chair and will announce vacancy at business meeting. Will ask IGR's to ask their homegroups for ideas for events / workshops that they would like to see happen through Unity .

**Recording Secretary:** No report.

**Corresponding Secretary:** "Forwarded the business meeting minutes for January to IGRs and group correspondents as well as committee chairs. There were 4 bounce backs from the following group members: John from Absecon Speakers, Ed from Harbor Lights, Andrew from Manahawkin, & Serenity Group. Thank you's were released to group correspondents for checks received between December and January. (22 mailed)"

**Treasurer:** Will have more accurate budget next week.

**Asst. Treasurer:** No report.

**Trustee:** No report.

## VI. Committee Chair Reports

**Budget & Finance:** Has new budget, which includes audio committee (\$500.00)

**CAYPAA:**(Vacant)

**Hospitality:** No report.

**H&I:** Reported that current meeting list does not have Atlantic City Rescue Mission meetings listed. Meetings are at The Mission on Mondays, Tuesdays, and Wednesdays at 6pm. Flyers were made to make people aware.

**Literature:** Will be putting price lists in literature office (in large print) soon for better communication.

**Newsletter:** Has copies for January / February 2015. Next issue is almost ready to be proof read. Has 2 great articles about convention in July and how intergroup carries the message.

**Office Coordinator:** (Welcome, Vinnie K.!) Recently cleaned the office & will be doing an inventory soon.

**Archives:** (Welcome, Steve G.!)

**Phone Coordinator:** Open phone slots as of February 11<sup>th</sup>: Sunday, 10am-12pm and 12pm-2pm. Monday, 12pm-2pm. Tuesday, 8am-10am, 10am-12pm, 10pm-midnight. New flyers are still being worked on.

**Policy & Structure:** No report.

**P.I./C.P.C:** "Envelops for the project Letters to Doctors are ready to be present to the IGR's at the business meeting. I am waiting for the display holders to arrive for the Sponsor a Doctor project.

We are set for Wellness Day at Richard Stockton College on March 3rd 11am -4pm. If you have past copies of the Grapevine and would like to donate them please bring them to the Business meeting next week. Sign- up sheets for IRDC and Cape May Courthouse Drug Court for 2015 are now available.

Volunteers are also needed to distribute literature to libraries, town halls, police departments and welcome centers in Atlantic and Cape May counties. Please see me to volunteer."

**Round-Up:** (There will be no Round-Up meeting for February or June.)

**Unity:** (First meeting is February 19<sup>th</sup> at 6:30pm at office. All are welcome!)

**Website:** No report.

### Questions / comments regarding specific topics discussed in officer and committee reports:

**Q-** Are Office & Archives one committee?

**A-** No, they are separate.

**Q-** Are committee chairs / panel members getting e-mails from CAIG website address?

**A-** All members should check to see if they are receiving e-mails, and if not, let website know.

## VII. Old Business:

Motion: to appoint a meeting list chair-person separate from any other committees.

(Tabled from January's Steering Committee Meeting.)

[A discussion was held, and a vote was taken: All for: 4. All oppose: 4. Any Abstentions: 4.

This motion was again tabled for next month's (March's) Steering Committee Meeting.

## VIII. New Business:

(None)

**Next CAIG Business Meeting:** February 18<sup>th</sup> @ 7:30pm at Casino Serenity.

**Next Steering Meeting:** March 11<sup>th</sup> @ 7:30pm at CAIG office.

**Motion to close:** 8:56pm (Seconded)

**Time of closing:** 8:57pm with Unity Declaration.