

Steering Committee Minutes

Cape-Atlantic Intergroup
P.O. Box 905
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June 2015
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Cape Atlantic Intergroup Office
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- I. Open w/Serenity Prayer** **IV. Date and Starting Time:** 6/10/15 @ 7:30pm
II. Roll Call (*Recording Secretary*): **7 Officers, 8 Committee Chairs**
III. Opening Remarks Thank you for attending; Please *keep reports brief*.

Welcome, and thanks for attending! Please raise your hand to be recognized, and be respectful to the person who has the floor. Please give a brief synopsis of your planned report for next week's business meeting, but be sure to spotlight anything which needs to be ironed out beforehand.

For a complete updated meeting list, please visit our website at www.capeatlanticaa.org.

CAIG Steering Committee meets at the CAIG Office on Fire Road on the 2nd Wednesday of each month at 7:30 p.m. CAIG Business Meeting is held on the 3rd Wednesday of each month at 7:30 p.m. at the Lutheran Church on Franklin Blvd. & Tunis Ave. in Pleasantville. All AA members are welcomed to attend!

Position OFFICERS	Name & Phone	Present		Position COMMITTEES	Name & Phone	Present
Chairperson	John H.	X		CAYPAA	Cynthia	
Vice Chair	Ken T.	X		Budget & Finance	Doug G.	X
Recording Sec.	Jenna W.	X		Hospitality	Davi K.	
Corresponding Secretary	Tina R.	X		Hospitals & Institutions	George W. Casey	X
Treasurer	PJ W.	X		Literature	Chris S.	
Assist. Treasurer	Alex H.	X		Newsletter	Donna S.	X
Trustee Chair	Jim B.	X		Office	Vinnie K.	
				Phone	Tressa W.	X
				Policy/Structure	Joe O.	
				PI/CPC	Kimberly R.	X
				Round-up	Jenn R.	X
				Unity	Jerusha	
				Website	(Vacant)	
				Audio	Kat	X
				Archives	Steve G.	X
				Ad-hoc	AnneMarie G	

V. Officer Reports:

Chairperson: No report.

Vice-Chairperson: Has 2015 Conference Report and will leave copy in the office for anyone who's interested in reading. Asking for volunteers to do phones, as multiple slots are currently open. Also looking for people to join the 12-step call list.

Recording Secretary: No report.

Corresponding Secretary: Has 3 thank you notes to send out. Also announced that a charity registration needs to be renewed by June 30th.

Treasurer: Will have statement ready for business meeting.

Asst. Treasurer: Collections were \$336.75 for month. All is accounted for. Made an order for Big Books and 12&12's.

Trustee: Recently attended District 16 & 17 event.

VI. Committee Chair Reports

Budget & Finance: No report.

CAYPAA (reported by Alex): Recently had CAYPAA meeting, where 17 young people attended. Pig roast will be held on / around September 12th in Ventnor. Monthly meetings will be the 1st Wednesday of every month at 7:30pm.

Hospitality: (No report.)

H&I: Welcome to Steve H., who will be in charge of the jail and prison commitments. (Steve) would like to see men's meetings back in the jails and has applications for those interested that need to be cleared. Will also be creating flyers with more information.

Literature (reported by Alex): Announced that a meeting in our area is lacking funds to buy literature and will present a motion in news business to try to help group out.

Newsletter: "July / August issue will be ready July 1st. This issue is all about women pioneers of early AA. 2 women members wrote articles as well for this special issue." (Chairperson to pick up newsletters on 7/1.)

Office Coordinator: (No report.)

Archives: Currently preparing for International Convention.

Phone Coordinator: Open phone slots as of July 10th: Sunday, 10am-12pm. Monday, 8am-10am. Wednesday, 8am-10am, 10am-12pm, and 8pm-10pm. Friday, 10am-12pm. Saturday, 12pm-2pm, 2pm-4pm, 6pm-8pm, 8pm-10pm, and 10pm-12pm. Asking that volunteers that take any slots to be reliable. Also is working on a new 12-step call list.

Policy & Structure: (No report.)

P.I. / C.P.C: Supplied the following visitor's centers with information: Ocean City, Sea Isle, LBI, and Cape May Court House. Had problems with Ocean View, as a form was needed to be filled out in order to drop off any information. Will look into AC's visitor's center on Expressway. Also announced that an ad for AA will soon be put into the local paper, The Sandpaper .

Round-Up: "The Roundup planning is going smoothly. All speakers and entertainment are booked; we are working on finalizing the remaining schedule of events. The committee is taking two months off and will re-convene for its next meeting on Wednesday, August 26, 2015. All are welcome!"

Unity: (No report.)

Website: "Capeatlanticaa.org is ready to launch. All meetings have been uploaded with date/time/format and location info. Listings have been audited (thank you Tina) and corrected where needed. Most other content has been added, but we still have some areas to be filled out with content and forms, especially service areas (PI/CPC, H&I and Phones) All email aliases have been added – committee members please test your new email to make sure it is forwarding properly. New emails have the same "box" name as before, with the new domain. ie. webchair@caigrp.org is now webchair@capeatlanticaa.org . We will leave the old addresses as they are until we confirm that the new ones are working, and then they will be forwarded to the new domain. **Everyone please look at the new site and let me know what's missing via webchair@capeatlanticaa.org. All chairs please be advised that we can add whatever content you feel would benefit your committee – just ask!"

Audio: Recorded event in Mission Point, and has 3 more events coming up. Also requesting a front door key to office and a small table for events.

Questions / comments regarding specific topics discussed in officer and committee reports:

Q: Are the H&I commitments posted on the website?

A: Yes, whenever an e-mail is sent to web chair with list of commitments they are put on site.

Q: How do you make a purchase for literature?

A: You can make an order on CAIG's website.

Q: What's going on with the lock on the literature room door?

A: It's broken, and a new one will be purchased.

Q: Is the printer to the new PC hooked up?

A: Not yet, but soon!

Comment: Maybe volunteers for phone slots should only commit to doing 6-months, rather than 1-year.

Comment: Multiple panel and committee chairs need keys to the office. (Chairperson will make new keys and will try to have them ready by business meeting.)

VII. Old Business:

None.

VIII. New Business:

1) Motion: to donate 5 Big Books and 5 12&12's to Hope All Day Recovery Center (who are lacking in funds for literature.)

[This motion was seconded, and a discussion was held.

A vote was taken. All for: 2. Any oppose: 7. Any abstentions: 0.

This motion does not pass.]

Next CAIG Business Meeting: June 17th @ 7:30pm at Casino Serenity.

Next Steering Meeting: July 8th @ 7:30pm at CAIG office.

Motion to close: 8:39pm (Seconded.)

Time of closing: Adjourned at 8:57pm. Meeting was closed with Unity Declaration.
