

# Steering Committee Minutes

**Cape-Atlantic Intergroup**  
P.O. Box 905  
Pleasantville, NJ 08232

**May 2015**  
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**Cape Atlantic Intergroup Office**  
3153 Fire Rd. 1-C  
Egg Harbor Township, NJ 08234

- I. Open w/Serenity Prayer**                      **IV. Date and Starting Time: 5/13/15 @ 7:30pm**  
**II. Roll Call (Recording Secretary): 6 Officers, 9 Committee Chairs**  
**III. Opening Remarks** Thank you for attending; Please *keep reports brief*.

Welcome, and thanks for attending! Please raise your hand to be recognized, and be respectful to the person who has the floor. Please give a brief synopsis of your planned report for next week's business meeting, but be sure to spotlight anything which needs to be ironed out beforehand.

For a complete updated meeting list, please visit our website at [www.capeatlanticaa.org](http://www.capeatlanticaa.org).

CAIG Steering Committee meets at the CAIG Office on Fire Road on the 2<sup>nd</sup> Wednesday of each month at 7:30 p.m. CAIG Business Meeting is held on the 3<sup>rd</sup> Wednesday of each month at 7:30 p.m. at the Lutheran Church on Franklin Blvd. & Tunis Ave. in Pleasantville. All AA members are welcomed to attend!

Position OFFICERS	Name & Phone	Present		Position COMMITTEES	Name & Phone	Present
Chairperson	John H.	X		CAYPAA	Cynthia	
Vice Chair	Ken T.	X		Budget & Finance	Doug G.	
Recording Sec.	Jenna W.	X		Hospitality	Davi K.	
Corresponding Secretary	Tina R.	X		Hospitals & Institutions	George W. Casey	X
Treasurer	PJ W.	X		Literature	Chris S.	X
Assist. Treasurer	Alex H.			Newsletter	Donna S.	
Trustee Chair	Jim B.	X		Office	Vinnie K.	X
				Phone	Tressa W.	
				Policy/Structure	Joe O.	X
				PI/CPC	Kimberly R.	
				Round-up	Jenn R.	X
				Unity	Jerusha	X
				Website	(Vacant)	
				Audio	Kat	
				Archives	Steve G.	X
				Ad-hoc	AnneMarie G	

**Concept of the month:** 5) Throughout our world services structure, a traditional "Right of Appeal" ought to prevail, thus assuring us that minority opinion will be heard and that petitions for the redress of personal grievances will be carefully considered.  
 [Committee chair spoke shortly on topic.]

## **V. Officer Reports:**

**Chairperson:** Currently looking for a place to hold an area event.

**Vice-Chairperson:** Recently served on Area 45 ad-hoc committee, where discussion was held regarding any redundancy within groups. Reminded that elections will be in a few months for CAIG, and chairs should have people in mind to take over / be inviting members to come to the intergroup meetings to participate. Also made note that audio will be at Unity Picnic this weekend.

**Recording Secretary:** No report.

**Corresponding Secretary:** "Mailed Thank You's to 17 Groups. Forwarded Last Month's - April's Business Meeting Minutes to all IGRs and Group Correspondents emails that have been collected. Please ask your groups - when sending checks to Intergroup to please note **GROUP NAME** in the Memo, (not group #) if your checks are not printed with group name on them. Tonight's sign -in sheet is located in the Kitchen area. Please find your group if you haven't already and sign in. If you see you're group name in Yellow - The email address I have is incorrect. Please help me by correcting it for me. If you weren't able to find your group, please fill in your group name and your contact information on the blank page."

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**Treasurer:** Will have more accurate budget next week, which will include March and April's donations.

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**Asst. Treasurer:** (No report.)

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**Trustee:** Is helping set the computer in office up.

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## **VI. Committee Chair Reports**

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**Budget & Finance:** (No report.)

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**CAYPAA:**(No report)

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**Hospitality:** (No report.)

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**H&I:** Announced that Park Bench is open for groups to take meetings to. Reported that spring meeting list does not have AC Rescue Mission meeting or John Brook's Monday night meeting listed. Also regarding John Brook's, there has not been a meeting on the women's side since April. Reported that groups are still taking commitments and are not showing up for them. Reiterated the importance of taking a commitment and keeping it. Also announced that a new group of H&I will be created solely to have members bring their experience, strength and hope into surrounding jails.

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**Literature:** Announced spring meeting lists are available. Will be counting inventory of meeting lists.

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**Newsletter:** Has copies of new newsletter; these will be available at May's intergroup meeting.

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**Office Coordinator:** Computer for office was purchased. Total amount for computer was \$899.95, which was under budget. Recently cleaned office, bought supplies & will look into prices for a new lock for office.

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**Archives:** No report.

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**Phone Coordinator:** (There are currently no openings for phone slots.)

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**Policy & Structure:** No report.

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**P.I. / C.P.C:** (No report.)

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**Round-Up:** "Venue deposit was made (\$500 to The Grand Hotel of Cape May), final logos and flyer design were approved, all chair positions are filled, we will have full AI-Anon participation and outreach will begin after the next committee meeting on Wed 5/27/15." (Also printed May / June CAIG event flyers for groups.)

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**Unity:** Unity Picnic is this weekend at Birch Grove Park; rain date will be May 30th.

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**Website:** "All meeting, events, minutes, newsletters and events are posted up to date."

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### **Questions / comments regarding specific topics discussed in officer and committee reports:**

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**Q-** What institution meetings are going on the meeting lists?

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**A-** They all should be; our participation is vital. (H&I) Will talk to person in charge of updating lists.

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**Q-** What's going on with finding a Web Chair?

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**A-** We are still trying to find someone and are still spreading the word.

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**Comment-** Members should be mindful of anonymity on social media. There should be no mention of AA in any kinds of posts.

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## **VII. Old Business:**

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(Report from April's ad-hoc committee was reviewed and discussed, which brought forth the agenda items for May's business meeting. Further discussion of report will be held at June's Steering meeting.)

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## **VIII. New Business:**

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1) Motion: to donate \$1,500 to the NJ International Hospitality Suite.

[This motion was seconded, and a discussion was held.

A vote was taken. All for: all. Any oppose: none. Any abstentions: none.

This motion passes, and will be presented as an agenda item at May's CAIG business meeting.]

2) Motion: to donate \$1,000 to Area 45 Corrections Committee for Literature in Prison Services.

[This motion was seconded, and a discussion was held.

A vote was taken. All for: all. Any oppose: none. Any abstentions: none.

This motion passes, and will be presented as an agenda item at May's CAIG business meeting.]

3) Motion: to buy 25 subscriptions to the Grapevine for 1 year (totaling \$724.25) to go to H&I and to be used as they see fit.

[This motion was seconded, and a discussion was held.

A vote was taken. All for: all. Any oppose: none. Any abstentions: none.

This motion passes, and will be presented as an agenda item at May's CAIG business meeting.]

**Next CAIG Business Meeting:** May 20th @ 7:30pm at Casino Serenity.

**Next Steering Meeting:** June 10th @ 7:30pm at CAIG office.

**Motion to close:** 8:56pm (Seconded)

**Time of closing:** 8:57pm with Unity Declaration.

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