

Steering Committee Minutes

Cape-Atlantic Intergroup
P.O. Box 905
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August 2015
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Cape Atlantic Intergroup Office
3153 Fire Rd. 1-C
Egg Harbor Township, NJ 08234

I. Date and Starting Time: Wednesday, August 12, 2015 @ 7:30pm.

II. Open with Serenity Prayer

III. Roll Call (*Recording Secretary*): **7 Officers, 8 Committee Chairs**

IV. Opening Remarks (*Vice-Chair*): Thank you for attending; please keep reports brief. Please raise your hand to be recognized, and be respectful to the person who has the floor. Please give a brief synopsis of your planned report for next week's business meeting, but be sure to spotlight anything which needs to be ironed out beforehand. For a complete updated meeting list, please visit our website at www.capeatlanticaa.org. CAIG Steering Committee meets at the CAIG Office on Fire Road on the 2nd Wednesday of each month at 7:30 p.m. CAIG Business Meeting is held on the 3rd Wednesday of each month at 7:30 p.m. at the Lutheran Church on Franklin Blvd. & Tunis Ave. in Pleasantville. All AA members are welcomed to attend!

Position OFFICERS			Name & Phone	Present	Position COMMITTEES			Name & Phone	Present
Chairperson	John H.			X	CAYPAA	Cynthia		X	
Vice Chair	Ken T.			X	Budget & Finance	Doug G.			
Recording Sec.	Jenna W.			X	Hospitality	Davi K.			
Corresponding Secretary	Tina R.			X	Hospitals & Institutions	George W. Casey		X	
Treasurer	PJ W.			X	Literature	Chris S.			
Asst. Treasurer	Alex H.			X	Newsletter	Donna S.			
Trustee Chair	Jim B.			X	Office	Vinnie K.		X	
					Phone	Tressa W.			
					Policy/Structure	Joe O.		X	
					PI/CPC	Kimberly R.		X	
					Round-up	Jenn R.		X	
					Unity	Jerusha			
					Audio	Kat		X	
					Archives	Steve G.		X	
					Website	(Vacant)			

*Concept of the Month (8) read: "The trustees are the principal planners and administrators of overall policy and finance. They have custodial oversight of the separately incorporated and constantly active services, exercising this through their ability to elect all the directors of these entities."

(Member of Steering Committee read and spoke on this concept.)

V. Officer Reports

Chairperson: No report.

Vice-Chairperson: CAIG will be hosting Day of Sharing on October 17th at Absecon Presbyterian Church. Registration begins at 8:30am and event lasts until 12/1pm. Looking for volunteers from CAIG. Area 45 Assembly is this Sunday, August 16th. Reported that any panel member can chair a business meeting if chair person is not present.

Recording Secretary: Thanked Corresponding Secretary for completing July's business meeting minutes.

Corresponding Secretary: Released July's business meeting minutes to IGR's via e-mail. Sent out 8 thank you notes to groups for their donations.

Treasurer: Will have written report at business meeting.

Asst. Treasurer: Take for the month totals \$998. All money is deposited. Asking that when literature is bought to leave receipt with money. Received a note of thanks from Spanish AA group for donations.

Trustee: No report.

VI. Committee Chair Reports

Budget & Finance: (No report.)

CAYPAA: Will be hosting Pig Roast on September 12th from 4pm-9pm at Hope All Day Recovery Center in Egg Harbor City. This is a free event and will have 3 speakers. Acknowledged that there is another AA event the same day, but that that event is in the morning. Next CAYPAA meeting September 2nd.

Hospitality: (No report.)

H&I: Still working on getting meetings back in the jails.

Literature: (No report.)

Newsletter: (Rough draft of September / October Newsletter sent to be proof read and finished version will be ready September 1st. Thanked all volunteers for newsletter for their work.)

Office Coordinator: No report.

Archives: No report.

Phone Coordinator: (Will have all available phone slots at business meeting.)

Policy & Structure: No report.

P.I. / C.P.C: Will have an information table at AtlantiCare's Picnic for the Homeless on Friday at the Rescue Mission.

Round-Up: Everything is still the same. Next meeting will be August 26th at 7pm at Casino Serenity.

Unity: (Everything is going as scheduled. Next meeting will be announced soon.)

Website: Website is up-to-date and an events page is available. Was told that there are problems with seeing / printing flyers, but is working on fixing this. Printable meeting lists are going to be available soon and will be in PDF format.

Audio: No report.

VII. Old Business

None. (Discussed that past delegate, Lori, will be speaking at August's business meeting on the 12 Concepts and Robert's Rules. Panel / committee reports asked to be shortened to accommodate with time.)

VIII. New Business

- 1) Motion: for an additional \$300.00 for CAYPAA committee to cover costs for pig roast.
[This motion was seconded and a discussion was held. A call to vote was made and seconded.
A vote was taken: All for: 8. Oppose: 0. Abstentions: 2.
This motion passes and will be an agenda item at August's business meeting.]
 - 2) Motion: for \$2,500.00 to sponsor a free bus trip to General Service Office on December 11th for 50-100 people.
[This motion was seconded and a discussion was held.
A vote was taken: All for: 9. Oppose: 1. Abstentions: 2.
This motion passes and will be an agenda item at August's business meeting.]
 - 3) Motion: for \$500.00 to buy new coffee pots.
[This motion was seconded and a discussion was held.
A vote was taken: All for: 8. Oppose: 0. Abstentions: 2.
This motion passes and will be an agenda item at August's business meeting.]
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IX. Motion to close: 8:34pm (Seconded.)

X. Time of closing: 8:35pm. Meeting was closed with Unity Declaration.
