

Cape Atlantic Intergroup Business Meeting

September 2015

We've been given a gift; what are we going to do with it?

Cape-Atlantic Intergroup
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Chair	Vice Chair	Recording Sec.	Corresponding Sec.	Treasurer	Asst. Treas.	Trustee
<i>John H.</i>	<i>Ken T.</i>	<i>Jenna W.</i>	<i>Tina R.</i>	<i>PJ. W.</i>	<i>Alex H.</i>	<i>Jim B.</i>

Date and starting time: September 16, 2015 at 7:30pm.

1. Open with Serenity Prayer
2. Roll call of Officers and Committee chairs (*by Secretary*)

Position OFFICERS	Name & Phone			Position COMMITTEES	Name & Phone		
Chairperson	John H.		X	Budget & Finance	Doug G.		
Vice Chair	Ken T.		X	Archives	Steve G.		
Recording Secretary	Jenna W.		X	Hospitals & Institutions	George W. Casey		X X
Correspond. Secretary	Tina R.		X	Literature	Chris. S.		X
Treasurer	PJ W.		X	Newsletter	Donna S.		X
Assist. Treasurer	Alex H.		X	Office	Vinnie K.		
Trustee	Jim B.		X	Phones	Tressa W.		
				Policy & Structure	Joe O.		X
				PI/CPC	Kimberly R.		
				Round-up	Jenn R.		X
				Unity	Jerusha		X
				Audio	Kat K.		X
				CAYPAA	Cynthia		
				Hospitality	Butch V.		X

***All panel & committee chairs please email your reports prior to the steering meeting to recordingsec@caigrp.org with "CAIG" in subject box.**

3. Count of quorum and attendance:
 - Quorum: Regular IGRs & Alternate IGRs (*Read total out loud*): 16 IGR's, 2 Alternate, Total: 18.
 - New IGRs (*if you are new, welcome! and please stick around after the meeting*): 0.
 - Area 45 and General Service Liaisons: 1.
 - Visitors, other non-representatives, and AA group members: 1.
4. Opening remarks (*by Chairperson*): Welcome to all. Please no cross talk. Raise hands, be mindful, and all motions must be submitted in writing.
5. Reading of the minutes from last month's business meeting (*by Secretary*): (Emailed to groups)
 - Reading of the minutes can be dispensed of by majority vote: Majority.
 - Call for any corrections to the minutes: None.
 - Call for a motion to approve the minutes: Motioned, seconded, and approved.
6. Agenda Items (*read by Secretary*): None.

7. Reports

Officer Reports:

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- Chairperson: No report.
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- Vice Chairperson: Spoke of upcoming events that included picnic being held on October 4th at Tip Seaman Park in Tuckerton. Also reminded group of Day of Sharing, which is being held in Absecon on October 17th at 8:30am. (This event is free and food will be provided.) Also spoke on the upcoming elections and the spiritual component of rotation, and that all are welcome to attend any CAIG steering or business meetings.
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- Recording Secretary: September Steering Committee minutes are available. Also requested that when any motions are made to submit it in writing for better accuracy.
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- Corresponding Secretary: "Mailed thank you's. Released August's business meeting minutes. Released September's Steering Committee minutes. If you didn't already do it, please sign in. Add your email address if you would like to receive the minutes each month."
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- Treasurer: (Report read by Alex) "Nothing unusual to report. Attended CAYPAA Pig Roast (and it was very cool); thanked groups for donations."
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- Assistant Treasurer: Money was collected, recorded and deposited. Take for the month was \$1,422.05. Announced he will be stepping down as Assistant Treasurer at the end of his term, and is looking for a replacement.
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- Trustee: Spoke on Unity Breakfast, Round-Up, and Day of Sharing. Encouraged all to attend. Also spoke on upcoming elections, and encouraged participation. Suggested that members look at their assets as well as their defects to determine what ways they would be of good service to CAIG.
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Committee Chair Reports:

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- Budget & Finance: (No report.)
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- Hospitality: In need of stock (coffee, etc.) Also needs a key to the front door of church.
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- H&I: Reported by George: Announced that Cape Counseling commitment will be discontinued starting November. Reported by Steve: Area 45 Corrections committee needs help, and is willing to go to home groups to help members fill out applications to be cleared to go into the jails.
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- Literature: Looking for volunteers to help sell literature at upcoming events.
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- Newsletter: "September / October copies are here. 6 members sent in articles. Please share them, and pass them on. Always looking for articles, emails, and snail mail. Upcoming issue in progress."
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- Office Coordinator: (No report.)
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- Archives: (No report.)
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- Phone Coordinator: (Report read by member) Available phone slots: Monday, 8am-10am. Tuesday, 6pm-8pm and 8pm-10pm. Saturday, 12pm-2pm and 2pm-4pm.
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- Policy & Structure: Has bylaws and job descriptions. Will be doing an intergroup inventory, and is hoping to have it on December 5th. Currently looking for volunteers and for a place to hold event. Also spoke on the upcoming elections, and that the 3rd Legacy procedure will be used. Announced that any person looking for a position needs to be sober 1 year or more, and must be present at the November 18th CAIG business meeting to obtain a position.
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- P.I./C.P.C.: ("Initial contacts have been made via email to Atlantic County middle and high schools offering information and possible presentation to staff and students. Follow up calls will be made in a couple weeks.")
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- Round-Up: Walk-through of hotel is scheduled for Wednesday, September 23rd at 6:30pm. **Also reported that credit cards will **NOT** be taken as a form of payment for events posted on CAIG website, as it was reported at the September steering committee. Explained that further discussion regarding this feature still needs to be had.
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- Website: Announced that calendar and event flyers are posted.
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- Unity: Flyer for Unity Breakfast is available on website. Reported that a count of attendance needs to be done by Monday. Reminded that tables are available for groups of 8 and 10, and that there will be 2-3 tables available for literature. Also announced that she will be stepping down as Unity chair at end of term, and is looking for a replacement.
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- CAYPAA: (Report read by member) Stayed within budget for pig roast.
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- Audio: Recorded Stagecoach picnic. Audio was also done for pig roast. Announced that bus trip to GSO is being postponed until January due to construction of building. Said that flyers for bus trip will be available the Thursday after next business meeting.
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- Area 45/General Service Reports: Informed that the Day of Sharing is an event that provides information on available positions in service. Reminded group of Area 45 event being held on November 15th in Marlton, NJ. Reported that Special Needs Committee of Area 45 would like to update CAIG's meeting lists in regards to special needs. Also reported that conference report is still pending and once ready, it will be available in both English and Spanish.
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Questions regarding specific topics discussed in officer and committee reports:

Q: Is there revenue on literature?

A: The \$1,422.05 is the total amount of book sales. The operations account and literature account are separate.

8. Old (unfinished) business: None.

9. October H&I Commitments announced to groups.

10. New business: None.

11. Tradition 9 read.

12. Next Steering Meeting: Wednesday, October 14th @ 7:30pm at CAIG office.

13. Next Business Meeting: Wednesday, October 21st @ 7:30pm at Casino Serenity.

14. Closing remarks by the Chairperson: Thank you all for your love and tolerance.

15. 11th Step Prayer read.

16. Motion to close @ 8:46 pm. [This motion was seconded.]

17. October 2015 CAIG business meeting adjourned at 8:47pm.