

Steering Committee Minutes

Cape-Atlantic Intergroup
P.O. Box 905
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October 2015
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Cape Atlantic Intergroup Office
3153 Fire Rd. 1-C
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I. Date and Starting Time: Wednesday, October 14, 2015 @ 7:30pm.

II. Open with Serenity Prayer

III. Roll Call (*Recording Secretary*): **5 Officers, 7 Committee Chairs**

IV. Opening Remarks (*Vice-Chair*): Thank you for attending; please keep reports brief. Please raise your hand to be recognized, and be respectful to the person who has the floor. Please give a brief synopsis of your planned report for next week's business meeting, but be sure to spotlight anything which needs to be ironed out beforehand.

For a complete updated meeting list, please visit our website at www.capeatlanticaa.org. CAIG Steering Committee meets at the CAIG Office on Fire Road on the 2nd Wednesday of each month at 7:30 p.m. CAIG Business Meeting is held on the 3rd Wednesday of each month at 7:30 p.m. at the Lutheran Church on Franklin Blvd. & Tunis Ave. in Pleasantville. All AA members are welcomed to attend!

Position OFFICERS			Name & Phone	Present	Position COMMITTEES			Name & Phone	Present
Chairperson	John H.			X	CAYPAA	Cynthia			
Vice Chair	Ken T.				Budget & Finance	Doug G.		X	
Recording Sec.	Jenna W.			X	Hospitality	Butch V.			
Corresponding Secretary	Tina R.			X	Hospitals & Institutions	George W. Casey			
Treasurer	PJ W.			X	Literature	Chris S.		X	
Asst. Treasurer	Alex H.				Newsletter	Donna S.			
Trustee Chair	Jim B.			X	Office	Vinnie K.			
					Phone	Tressa W.		X	
					Policy/Structure	Joe O.		X	
					PI/CPC	Kimberly R.			
					Round-up	Jenn R.		X	
					Unity	Jerusha		X	
					Audio	Kat		X	
					Archives	Steve G.			
					Website	(Vacant)			

V. Officer Reports

Chairperson: Agenda for Day of Sharing sent out. Looking for any volunteers to help with event.

Vice-Chairperson: (No report.)

Recording Secretary: No report.

Corresponding Secretary: Will be sending out thank you notes to groups for their donations.

Treasurer: Will have balance sheet at business meeting.

Asst. Treasurer: (No report.)

Trustee: Registration for Day of Sharing starts at 8:30am.

VI. Committee Chair Reports

Budget & Finance: Currently working on 3rd quarter review.

CAYPAA: (No report.)

Hospitality: (No report.)

H&I: (No report.)

Literature: No report.

Newsletter: (No report.)

Office Coordinator: (No report.)

Archives: (No report.)

Phone Coordinator: 3 open phone slots as of 10/14/15: Monday, 8am-10am, Friday, 8am-10am and 10am-12pm. New 12 Step call sheet to sign up for phones is almost finished; flyers will be out next week. New packets are ready, and are always being updated. New packet sent to answering service. E-mails are being answered.

Policy & Structure: Looking to hold inventory on December 4th. Will be handing out 3rd Legacy information at CAIG elections meeting.

P.I. / C.P.C: (No report.)

Round-Up: Table space is available for literature sales / information. More registration forms will be available at business meeting.

Unity: Unity Breakfast was a success. Will have more information at business meeting.

Website: Website is up-to-date.

Audio: No report.

Questions and/or comments regarding any reports:

Q: Is the hotel for the Unity Breakfast paid yet?

A: No, because final invoice was delayed, but it will be paid within a few days.

Q: What is the amount of time of sobriety needed to answer phones?

A: 6 months.

Q: How many meeting lists should be printed?

A: 3,000.

Q: Who is ad-hoc chair?

A: Kat.

C: Flyer for bus trip will be available at business meeting.

VII. Old Business

None.

VIII. New Business (1)

“Motion: Ask the groups permission to open a PayPal Business Account that will allow us to accept credit card payments on our website and in person for Intergroup events with registration fees as well as for merchandise.”

This motion was seconded, discussed, and a vote was taken: All for: 9. Oppose: 1. Abstentions: 2. Minority opinion heard. Any change of votes? 2.

New discussion held, and a motion to vote was seconded. All for: 10. Oppose: 0. Abstentions: 2.

This motion passes, and will be presented as an agenda item at October’s business meeting.

IX. Motion to close: 8:38pm, which was seconded.

X. Time of closing: 8:39pm. Meeting was closed with Unity Declaration.
