

Cape Atlantic Intergroup Business Meeting October 2015

We've been given a gift; what are we going to do with it?

Cape Atlantic Intergroup
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Chair	Vice Chair	Recording Sec.	Corresponding Sec.	Treasurer	Asst. Treas.	Trustee
<i>John H.</i>	<i>Ken T.</i>	<i>Jenna W.</i>	<i>Tina R.</i>	<i>PJ. W.</i>	<i>Alex H.</i>	<i>Jim B.</i>

Date and starting time: October 21, 2015 at 7:30pm.

1. Open with Serenity Prayer
2. Roll call of Officers and Committee chairs (*by Secretary*)

Position OFFICERS	Name & Phone				Position COMMITTEES	Name & Phone		
Chairperson	John H.		X	X	Budget & Finance	Doug G.		X
Vice Chair	Ken T.				Archives	Steve G.		
Recording Secretary	Jenna W.		X	X	Hospitals & Institutions	George W. Casey		X
Correspond. Secretary	Tina R.		X		Literature	Chris. S.		X
Treasurer	PJ W.		X		Newsletter	Donna S.		X
Assist. Treasurer	Alex H.				Office	Vinnie K.		
Trustee	Jim B.		X		Phones	Tressa W.		X
					Policy & Structure	Joe O.		X
					PI/CPC	Kimberly R.		X
					Round-up	Jenn R.		X
					Unity	Jerusha		X
					Audio	Kat K.		X
					CAYPAA	Cynthia		
					Hospitality	Butch V.		X

***All panel & committee chairs please email your reports prior to the steering meeting to recordingsec@caigrp.org with "CAIG" in subject box.**

3. Count of quorum and attendance:
 - Quorum: Regular IGRs & Alternate IGRs (*Read total out loud*): 21 IGR's, 1 Alternate, Total: 22.
 - New IGRs (*if you are new, welcome! and please stick around after the meeting*): 0.
 - Area 45 and General Service Liaisons: 0.
 - Visitors, other non-representatives, and AA group members: 1.
4. Opening remarks (*by Chairperson*): Welcome to all. Please no cross talk. Raise hands, be mindful, and all motions must be submitted in writing.
5. Reading of the minutes from last month's business meeting (*by Secretary*): (Emailed to groups)
 - Reading of the minutes can be dispensed of by majority vote: Majority.
 - Call for any corrections to the minutes: None.
 - Call for a motion to approve the minutes: Motioned, seconded, and approved.
6. Agenda Items (*read by Secretary*): (1) Motion: Ask the groups permission to open a PayPal Business Account that will allow us to accept credit card payments on our website and in person for Intergroup events with registration fees as well as for merchandise.

7. Reports

Officer Reports:

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- Chairperson: Reminded group that elections are going to be held at next month's business meeting.
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- Vice Chairperson: (Thanks everyone for their prayers. Also wanted to remind group of next month's elections, which he plans on attending.)
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- Recording Secretary: October's Steering committee minutes are available.
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- Corresponding Secretary: Will be sending out October's Steering minutes to IGRs via email. Will also be sending out thank you notes to groups for donations for month of September.
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- Treasurer: September balance sheet passed out. Rent and bills have been paid.
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- Assistant Treasurer: ("All money has been collected, recorded, deposited, and reconciled. Deposit this month is \$1836.62.") (Is also looking forward to working with his successor.)
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- Trustee: 25 subscriptions to the Grapevine have been purchased and a 25% discount was applied. Spoke on next month's elections. Also attended Day of Sharing.
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Committee Chair Reports:

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- Budget & Finance: Gave report on current budget.
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- Hospitality: No report.
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- H&I: No report.
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- Literature: Looking for volunteers to help sell literature at The Round-Up in November.
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- Newsletter: This month's 'Pass It On' is available. Next newsletter will be available Nov. 1st.
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- Office Coordinator: (No report.)
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- Archives: (No report.)
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- Phone Coordinator: Call forwarding number has changed, and volunteers have been contacted with updated information. New flyer available for volunteers to sign up for hotline. New forms also available for volunteers to sign up for 12 Step call list. Will be contacting GSO to try to obtain brochures that has information for all intergroups in the United States to put in phone packets. As of 10/28, 5 phone slots are open: Monday, 8am-10am. Tuesday, 6pm-8pm. Wednesday, 12pm-2pm and 2pm-4pm. Thursday, 12pm-2pm. Friday, 12pm-2pm.
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- Policy & Structure: Spoke about elections, and how the 3rd Legacy procedure works. Stated that anyone who is eligible is nominable. Requested that only voting members (IGR's or their alternate) to sit at the tables during the elections.
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- P.I./C.P.C.: Literature stand was available at the Unity Breakfast. Chair has not heard anything back from schools, and was suggested to reach out to the school board. Has more 'Sponsor a Doctor' packets available. Looking for volunteers for November 25 or December 23 commitments.
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- Round-Up: More registration forms are available. Will be having meeting on Wednesday, October 28th at 7pm at Casino Serenity.
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- Website: Is up-to-date, and flyer issue has been worked out. Asking that any events or meeting updates be submitted to be put on site. Introduced Jim, who has shown interest in being website chair. (Welcome, Jim!)
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- Unity: Thanked everyone for their support for the Unity Breakfast. Reported that "there was a discrepancy in the total count of people our count VS the hotel. We were automatically billed for 300 people. The hotel's count is based on the number of tables. We base our count on the actual persons in the room." Breakdown of spending / income: "Seed money was: \$500.00. Total income: \$6931.00. Total expenses was: \$6583.05. 50/50: \$435.00 after winner. After all expenses paid we brought back: \$374.80." Unity meeting for NYE dance will be held on Wednesday at 6:30pm at the CAIG office. (tentative)
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- CAYPAA: (No report.)
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- Audio: Recorded Day of Sharing.
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- Area 45/General Service Reports: (No report.)
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Questions or comments regarding specific topics discussed in officer and committee reports:

Q: Are you looking for volunteers for the Round-Up?

A: Yes. People can also volunteer while at the Round-Up.

Q: When is the deadline to turn in baskets for the Round-Up?

A: By November's business meeting or Tressa can be contacted to make arrangements.

C: Fall 2015 meeting list will be coming out within the next few weeks. Please get any meeting changes or updates in as soon as possible.

8. November H&I Commitments announced to groups.

9. Old (unfinished) business: None.

10. New business: (1) Motion: Ask the groups permission to open a PayPal Business Account that will allow us to accept credit card payments on our website and in person for Intergroup events with registration fees as well as for merchandise.

(This motion was seconded & discussed. A vote was taken: All for: 22. Oppose: 0. Abstentions: 0. This motion passes.)

Announcements from the body:

-Date for bus trip to GSO is being changed to Friday, January 15, 2016 due to renovations being done.

-Tradition workshops available to groups; for more information contact Jenn at 856-885-0104.

-ACYP is having their Quarterly on October 24th at 6:30pm.

-Leadergroup speaker meeting on Thursday nights needs support.

11. Short form of Tradition 10 read.

12. Next Steering Meeting: Wednesday, November 11th @ 7:30pm at CAIG office.

13. Next Business Meeting: Wednesday, November 18th @ 7:30pm at Casino Serenity.

14. Closing remarks by the Chairperson: Thank you all for your love and tolerance.

15. 11th Step Prayer read.

16. Motion to close @ 8:45 pm. (This motion was seconded.)

17. October 2015 CAIG business meeting adjourned at 8:46pm. Meeting closed with Responsibility Pledge.