

# Cape Atlantic Intergroup Business Meeting November 2015

We've been given a gift; what are we going to do with it?

**Cape Atlantic Intergroup**  
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Chair	Vice Chair	Recording Sec.	Corresponding Sec.	Treasurer	Asst. Treas.	Trustee
<i>John H.</i>	<i>Ken T.</i>	<i>Jenna W.</i>	<i>Tina R.</i>	<i>PJ. W.</i>	<i>Alex H.</i>	<i>Jim B.</i>

Date and starting time: November 18, 2015 at 7:30pm.

1. Open with Serenity Prayer
2. Roll call of Officers and Committee chairs (*by Secretary*)

Position OFFICERS	Name & Phone			Position COMMITTEES	Name & Phone	
Chairperson	John H.		X	Budget & Finance	Doug G.	X
Vice Chair	Ken T.		X	Archives	Steve G.	
Recording Secretary	Jenna W.		X	Hospitals & Institutions	George W. Casey	X X
Correspond. Secretary	Tina R.		X	Literature	Chris. S.	X
Treasurer	PJ W.		X	Newsletter	Donna S.	X
Assist. Treasurer	Alex H.		X	Office	Vinnie K.	X
Trustee	Jim B.		X	Phones	Tressa W.	X
				Policy & Structure	Joe O.	X
				PI/CPC	Kimberly R.	X
				Round-up	Jenn R.	X
				Unity	Jerusha	X
				Audio	Kat K.	X
				CAYPAA	Cynthia	
				Hospitality	Butch V.	X

**\*All panel & committee chairs please email your reports prior to the steering meeting to [recordingsec@caigrp.org](mailto:recordingsec@caigrp.org) with "CAIG" in subject box.**

3. Count of quorum and attendance:
  - Quorum: Regular IGRs & Alternate IGRs (*Read total out loud*): 26 IGR's, 1 Alternate, Total: 27.
  - New IGRs (*if you are new, welcome! and please stick around after the meeting*): 2.
  - Area 45 and General Service Liaisons: 0.
  - Visitors, other non-representatives, and AA group members: 0.
4. Opening remarks (*by Chairperson*): Welcome to all. Please no cross talk. Raise hands, be mindful, and all motions must be submitted in writing.
5. Reading of the minutes from last month's business meeting (*by Secretary*): (Emailed to groups)
  - Reading of the minutes can be dispensed of by majority vote: Majority.
  - Call for any corrections to the minutes: None.
  - Call for a motion to approve the minutes: Motioned, seconded, and passed.
6. Agenda Items (*read by Secretary*): (1) Motion: to hold regular general elections for CAIG officers.

## 7. Reports

### **Officer Reports:**

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- Chairperson: Grateful to have served as chair.
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- Vice Chairperson: Thanked everyone for their prayers. Announced the new officers for Area 45, and that there are positions open for those wanting to serve for CAIG.
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- Recording Secretary: November's Steering committee minutes are available.
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- Corresponding Secretary: November's Steering minutes were sent to IGR's. Asked that IGR's / alternates sign-in to be put on list to receive minutes.
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- Treasurer: Balance sheet is ready.
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- Assistant Treasurer: All money has been received and recorded. Take for October / November was \$1146.50.
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- Trustee: Reminded groups that Round-Up was the following weekend. Stated he had a great time as trustee.
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### **Committee Chair Reports:**

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- Budget & Finance: Announced that he will be happy to help the next B&F chair with transition.
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- Hospitality: All is well in kitchen.
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- H&I: Reported that John Brooks will soon be going under some changes, but that commitments are still available to take for time being. Announced that when taking commitments to the female unit at to get extension when arriving and someone will let group into building. Also reported that Cape Counseling is no longer a commitment.
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- Literature: Audit being held. New meeting lists are available for purchase.
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- Newsletter: November / December "Pass It On" available, and chairperson John H. wrote an article. Will be happy to help the next newsletter chair with transition. Made recognition to Jenn R. for her help.
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- Office Coordinator: No report.
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- Archives: (No report.)
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- Phone Coordinator: Reported that phone volunteers have adjusted to recent changes. A new spreadsheet has been created to better keep track of volunteers. Open phone slots as of 11/18: Sunday, 10am-12pm. Wednesday, 12pm-2pm and 2pm-4pm. Thursday, 12pm-2pm. Friday, 12pm-2pm. Will be happy to help the next phone coordinator chair with transition.
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- Policy & Structure: Spoke on 3<sup>rd</sup> Legacy procedure. Announced new chair for Area Young People's, Dana. Also reminded groups of "Kick Off-Kick Out" event on 12/5 from 10am-1pm at Sea Isle Community Center.
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- P.I./C.P.C.: “Draft to School Board Directors in Ocean and Atlantic Counties, follow up on school contacts. Project started to send information and open meeting lists to Clergy in Ocean County. Meeting with Area CPC to prepare for presentation at Parole Officer Convention In Atlantic City. Please see me to volunteer for Set Up and Clean Up at the Unity New Year’s Eve Dance.”
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- Round-Up: Reminded groups that Round-Up was upcoming weekend, and that programs are available.
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- Website: (No report)
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- Unity: Looking for volunteers for New Year’s Eve dance, and sign-up sheet is available for those interested. Walk-through for event will be 12/5 at 10am at church where Trudgers meets. Will be having 2 more meetings before dance, and has someone in mind for next Unity chair.
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- CAYPAA: There will be no more CAYPAA events for the rest of the 2015 year. Budget is being worked on.
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- Audio: No report.
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- Area 45/General Service Reports: (No report.)
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**Questions or comments regarding specific topics discussed in officer and committee reports:**

**C:** Flyers for 1/15 GSO bus trip are available. As of 11/18, 18 people have already signed up. Bus will be leaving at 630am from exit 40 rest stop in Galloway.

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8. Old (unfinished) business: None.

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9. Break taken to pick commitments for H&I; commitments were then announced to groups.

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10. New business:

Officer elections held through 3<sup>rd</sup> Legacy procedure.

(Mediated by Robbie W. 3<sup>rd</sup> Step Prayer recited. 27 voting members at tables.)

- Chairperson position announced. Anyone to stand for chairperson? (Ken T.) Any nominations? 0. Qualifications given. Vote was taken; Ken T. announced as new CAIG chairperson.
- Vice chair position announced. Anyone to stand for vice chairperson? (Donna S.) Any nominations? 0. Qualifications given. Vote was taken; Donna S. announced as new CAIG vice chairperson.
- Treasurer position announced. Anyone to stand for treasurer? (Tina R.) Any nominations? 0. Qualifications given. Vote was taken; Tina R. announced as new CAIG treasurer.
- Recording secretary position announced. Anyone to stand for recording secretary? (Jenna W.) Any nominations? 0. Qualifications given. Vote was taken; Jenna W. announced as remaining CAIG recording secretary.
- Corresponding secretary position announced. Anyone to stand for corresponding secretary? 0. Job description given. Any nominations? (Collin nominated and accepted nomination.) Qualifications given. Vote was taken; Collin announced as new CAIG corresponding secretary.
- Assistant treasurer position announced. Anyone to stand for assistant treasurer? (P.J. W.) Any nominations? 0. Qualifications given. Vote was taken; P.J. W. announced as new CAIG asst. treasurer.
- Trustee position announced. Job description given. Anyone to stand for trustee? (John H.) Any nominations? 0. Qualifications given. Vote was taken; John H. announced as new CAIG trustee.

(New panel members congratulated by groups. No other new business.)

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## **Announcements from the body:**

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- Round-Up is this weekend!
  - Gratitude meeting being held on Thanksgiving morning in Somers Point.
  - ACYP will be having marathon meetings from 8am-530pm Thanksgiving Day.
  - South Jersey Newcomers having 2<sup>nd</sup> anniversary pizza party on 12/7 at 7pm.
  - Holiday party being held at Holiday Inn on 12/13 at 6pm in Manahawkin. Tickets are available.
  - St. Marks having Christmas party on 12/22 at 8pm.
  - Thursday night Leadergroup meeting at 730pm needs support.
  - Special thanks to Robbie W. for helping with elections.
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11. Tradition 11 read.

12. Next Steering Meeting: Wednesday, December 9<sup>th</sup> @ 7:30pm at CAIG office.

13. Next Business Meeting: Wednesday, December 16<sup>th</sup> @ 7:30pm at Casino Serenity.

14. Closing remarks by the Chairperson: Thank you all for your love and tolerance.

15. 11<sup>th</sup> Step Prayer read.

16. Motion to close @ 9:02 pm. This motion was seconded and passed.

17. November 2015 CAIG business meeting adjourned at 9:03pm. Meeting closed with Responsibility Pledge.

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