

# Cape Atlantic Intergroup Business Meeting January 2016

We've been given a gift- what are we going to do with it?

**Cape Atlantic Intergroup**  
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Chair	Vice Chair	Recording Secretary	Corresponding Secretary	Treasurer	Assistant Treasurer	Trustee
<i>Ken T.</i>	<i>Donna S.</i>	<i>Jenna W.</i>	<i>Colin F.</i>	<i>Tina R.</i>	<i>PJ W.</i>	<i>John H.</i>

Date and starting time: January 20, 2016 at 7:30pm.

1. Open with Serenity Prayer
2. Roll call of Officers and Committee chairs (*by Secretary*)

Position OFFICERS	Name & Phone Number			Position COMMITTEES	Name & Phone Number		
Chairperson	Ken T.		X	Audio	Bruce G.		X
Vice Chair	Donna S.		X	Budget & Finance	Robert B.		X
Recording Secretary	Jenna W.		X	CAYPAA	Jake H.		X
Correspond. Secretary	Colin F.		X	Hospitality	Butch V.		
Treasurer	Tina R.		X	H & I	Casey		X
Assist. Treasurer	PJ W.		X	Literature	Tressa W.		X
Trustee	John H.		X	Newsletter	Kat K.		X
				Office / Archives	Anup		
				Phones	Shirl R.		X
				Policy & Structure	Carol Ph.		X
				P.I. / C. P. C.	Jerusha		X
				Round-Up	Ben N.		
				Unity	Jerusha		X
				Website	Jen R.		X

**\*All panel & committee chairs: please email your reports prior to the steering meeting to [recordingsec@caigrp.org](mailto:recordingsec@caigrp.org) with "CAIG" in subject box.**

3. Count of quorum and attendance:
  - Quorum: Regular IGRs & Alternate IGRs (*Read total out loud*): 23 IGR's, 2 Alternate, Total: 25.

- New IGRs (*if you are new, welcome! and please stick around after the meeting*): 3.
  - Area 45 and General Service Liaisons: 1.
  - Visitors, other non-representatives, and AA group members: 1.
4. Opening remarks (*by Chairperson*): Welcome to all. Please no cross talk. Raise hands, be mindful, and all motions must be submitted in writing.
5. Reading of the minutes from last month's business meeting (*by Secretary*): (Emailed to groups)
- Reading of the minutes can be dispensed of by majority vote: Majority.
  - Call for any corrections to the minutes: None.
  - Call for a motion to approve the minutes: Motioned, seconded, and passed.
6. Agenda Items: None.

7. Reports

**Officer Reports:**

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- Chairperson: Grateful to be new chairperson. Reminded members that intergroup does not make any policies, and that reliance is on IGR's / groups to make decisions. Also reminded group that NERAASA is next month, and Area 45 Assembly being held on Sunday, February 21<sup>st</sup> at Seaville Fire House. Made it known that he is always available for any help.
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- Vice Chairperson: Looking forward to new position, as CAIG is always busy.
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- Recording Secretary: January steering committee minutes done, and sent to corresponding secretary to disperse. Hard copies also available.
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- Corresponding Secretary: Recently sent out thank you notes to groups. Also making new contact sheet for 2016 panel members and chairs. Read off names of members who still need to provide contact information.
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- Treasurer: Coordinated signers on CAIG bank account, and made deposits. Asking for receipts with all purchases. Financial statement also available.
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- Assistant Treasurer: Will be meeting with former literature chair to go over procedures.
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- Trustee: Is trying to create an out-reach group to bring members meetings who are unable to get to actual AA meetings.
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**Committee Chair Reports:**

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- Budget & Finance: Will be meeting with former B&F chair to go over responsibilities.
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- CAYPAA: Is looking for a new venue to hold St. Patrick's Day dance, as the one that was being looked into is no longer available. Is looking for suggestions.
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- Hospitality: (No report.)
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- H&I: No report.
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- Literature: Announced that if literature is needed to call / text. Is going to pick a few definite days to be available at office, and will announce to groups once decided. Recently got 5 cases of hard covered Big Books.
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- Newsletter: January / February newsletters available. Is looking for people to contribute stories.
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- Office / Archives: (No report.)
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- Phone Coordinator: "All hotline phone slots are filled as of today! We are always looking for volunteers for the 12 Step Call list. I will be sending out an introductory e-mail to all volunteers. I will be encouraging volunteers to call the hotline just prior to their slot or use option 4&4 to get the number it was forwarded to - just to say "Hey it's me, I'm taking over the phones now"
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- Policy & Structure: Has information on by-laws and recently updated job descriptions.
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- P.I./C.P.C.: Has sign-up sheets for IDRC and drug court commitments. 'Sponsor a doctor' pamphlets still available. Is looking to make a committee; first meeting will be Tuesday at 6:30pm at intergroup office.

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- Round-Up: (No report.)
  - Unity: Reminded groups of NYE dance, and that all slots to chair marathon meetings are filled. Set-up begins at 5pm; doors open at 7pm.
  - Website: Up-to-date. Flyers and events have been added. Is asking for e-mail addresses of all panel members and committee chairs.
  - Audio: No report.
  - Area 45/General Service Reports: Reminded group of “Spirit of Anonymity” event on 1/30/16.
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**Questions / comments regarding specific topics discussed in reports:**

- Q: Where was the St. Patrick’s Day dance looking to be held that is no longer available?
  - A: Hope All Day.
  - Q: What are the requirements for the IDRC & drug court commitments?
  - A: P.I. / C.P.C chair has guidelines for commitments.
  - Q: What is IDRC?
  - A: Intoxicated Driver Resource Center. Groups go there to speak to classes about what AA is and is not. Pamphlet ‘Speaking at Non-AA Meetings’ is good to read prior to going.
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8. Break taken to pick commitments for H&I; commitments were then announced to groups.
9. Old business: None.
10. New business: None.
11. Announcements from the body:
  - ACYP Quarterly being postponed until January 30<sup>th</sup> due to the weather.
  - Ventnor Seashore group having anniversary meeting on February 21<sup>st</sup>.
  - South Jersey EACYPAA Bid Committee is actively trying to bring the EACYPAA to Atlantic City.
12. All 12 Traditions read.
13. Next Steering Meeting: Wednesday, February 10th @ 7:30pm at CAIG office.
14. Next Business Meeting: Wednesday, February 17th @ 7:30pm at Casino Serenity.
15. Closing remarks by the Chairperson: Thank you all for your service, love and tolerance.
16. 11<sup>th</sup> Step Prayer read.
17. Motion to close @ 8:50pm. This motion was seconded.
18. January 2016 CAIG business meeting adjourned at 8:51pm.
19. Meeting closed with Responsibility Pledge.