

Steering Committee Minutes

Cape Atlantic Intergroup
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Cape Atlantic Intergroup Office
3153 Fire Rd. 1-C
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I. Date and Starting Time: 4/11/2019 @ 19:30

II. Open with Serenity Prayer

III. Roll Call (*Recording Secretary*):

IV. Opening Remarks (*Vice-Chair*): Thank you for attending; please keep reports brief.

Please raise your hand to be recognized, and be respectful to the person who has the floor.

Please give a brief synopsis of your planned report for next week's business meeting, but be sure to spotlight anything which needs to be ironed out beforehand.

For a complete updated meeting list, please visit our website at www.capeatlanticaa.org.

CAIG Steering Committee meets at the CAIG Office on Fire Road on the 2nd Wednesday of each month at 7:30 pm. CAIG Business Meeting is held on the 3rd Wednesday of each month at 7:30 pm. at the Lutheran Church on Franklin Blvd. & Tunis Ave. in Pleasantville.

All members are welcome to attend!

Position	Name & Phone		Present		Position	Name & Phone		Present
OFFICERS					COMMITTEES			
Chairperson	Tressa		X		Audio			
Vice Chair	Jenna W				Budget & Finance	Joe		X
Recording Sec.	Gabriel M		X		CAYPAA	Suzy		
Corresp. Sec.	Matt M		X		Hospitality	Sarah H.		
Treasurer	Tanner				H & I	Chris H		*
Asst. Treasurer	.Chris S				Literature	Diana		
Trustee	.				Newsletter	Mike M		
					Office / Archives	PJ		X
					Phones			
					Policy & Structure	Bonnie		
					PI/CPC	.Lynn T		X
					Round-Up	Penni		X
					Unity			
					Website	Sharon		X
					Special Needs			
					Accessibilities	Bonnie		X

V. Officer Reports

Chairperson: Attended Speaker Jam in Columbus

Vice-Chairperson:

Recording Secretary: No Report

Corresponding Secretary: Thank you letters to group have been sent out from Dec. 2018

Treasurer: Rent for IG office has increased \$100/month. Current rent is \$960

Asst. Treasurer:

Trustee:

VI. Committee Chair Reports

Audio:

Budget & Finance: Distributed preliminary budget. Needs more data for finalization

CAYPAA:

Hospitality:

Literature: Meeting lists will increase to \$6.00 for 20.

H&I: Asked that if you can NOT make your commitment, please let Jim or Chris know so they can notify the facility

Newsletter:

Office / Archives: The Office has paper. The vacuum has arrived!

Phone Coordinator:

Policy & Structure:

P.I. / C.P.C: Will attend Social Workers conference @ Borgata last 3 days in April and Doctors conference for Doctors on May 1st and 2nd

Round-Up: Website is up and running. Preregistration fee is discounted to \$25.

Unity:

Website:

Accessibility: Flyers are out. Committee meeting will be announced

Questions and/or comments regarding any reports:

Q:

A:

Q:

A:

Q:

A:

Q:

A:

VII. Old Business:

None.

VIII. New Business:

1) Landlord for IG office has increased rent \$100/month. Historically, rent was 800 initially and increased \$20/month every year for 3 years and remained \$860/month for 4 years, off lease. Trustee and Office Coordinator are proposing that we sign a 2-3 year lease at the new rate of \$960 per month.

IX. Motion to close: 8:17pm. (Motion was seconded. Approved)

X. Time of closing: 8:18pm. Meeting closed with 'I am Responsible' pledge.
