

Steering Committee Minutes

Cape Atlantic Intergroup
P.O. Box 905
Pleasantville, NJ 08232

Phone 609-641-8855
Fax 609-641-8966

Cape Atlantic Intergroup Office
3153 Fire Rd. 1-C
Egg Harbor Township, NJ 08234

I. Date and Starting Time: 5/08/2019 @ 19:30

II. Open with Serenity Prayer

III. Roll Call (*Recording Secretary*):

IV. Opening Remarks (*Vice-Chair*): Thank you for attending; please keep reports brief.

Please raise your hand to be recognized, and be respectful to the person who has the floor.

Please give a brief synopsis of your planned report for next week's business meeting, but be sure to spotlight anything which needs to be ironed out beforehand.

For a complete updated meeting list, please visit our website at www.capeatlanticaa.org.

CAIG Steering Committee meets at the CAIG Office on Fire Road on the 2nd Wednesday of each month at 7:30 pm. CAIG Business Meeting is held on the 3rd Wednesday of each month at 7:30 pm. at the Lutheran Church on Franklin Blvd. & Tunis Ave. in Pleasantville.

All members are welcome to attend!

Position	Name & Phone		Present		Position	Name & Phone		Present
OFFICERS					COMMITTEES			
Chairperson	Tressa		X		Audio	Matt		
Vice Chair	Jenna W		X		Budget & Finance	Joe		X
Recording Sec.	Gabriel M		X		CAYPAA	Suzy		X
Corresp. Sec.	Matt M		X		Hospitality	Sarah H.		
Treasurer	Tanner		X		H & I	Chris H		
Asst. Treasurer	.Chris S				Literature	Diana		X
Trustee	.				Newsletter	Mike M		
					Office / Archives	PJ		X
					Phones			X
					Policy & Structure	Bonnie		
					PI/CPC	.Lynn T		
					Round-Up	Penni		
					Unity	Michelle		X
					Website	Sharon		
					Accessibilities	Bonnie		X

V. Officer Reports

Chairperson: Attended mini conference, presented topic for Grapevine, Spoke at District 8 Jeopardy dinner, attended Round Up Business Meeting

Vice-Chairperson: Glad to be back

Recording Secretary: No Report

Corresponding Secretary: Thank you letters are going out as donations come in

Treasurer: Waiting for reply from landlord regarding lease for IG office

Asst. Treasurer:

Trustee:

VI. Committee Chair Reports

Audio:

Budget & Finance: Budget is finished.

CAYPAA: Presumptive timeline is done, hoping to have first event in 120 days

Hospitality:

Literature: Meeting lists are increased to \$6.00. Price list is updated

H&I

Newsletter:

Office / Archives:

Phone Coordinator:

Policy & Structure:

P.I. / C.P.C: Had 3 commitments aside from Recovery Court and IDRC. Attended Social Workers conference, Law Day. Thanked Mike for his help. Also attended Doctors conference.

Round-Up: Website is up and running. Preregistration fee is discounted to \$25.

Unity: Flyers for Picnic are out.

Website:

Accessibility: Flyers are out. Committee meeting will be announced

Questions and/or comments regarding any reports:

Q: From Suzie (CAYPAA) Budget for CAYPAA is incorrect

A: From Joe (B&F) Budget is a projection only

Q: From Sheryl (Website) Would like Website budget on a separate item on budget

A: From Joe (B&F) Will make Website a separate item

Q: From Bonnie (Accessibilities) Feels budget should be increased

A: From Joe (B&F) Budget for Accessibilities will be increased to \$300

Q:

A:

VII. Old Business:

None.

VIII. New Business:

None.

IX. Motion to close: 8:17pm. (Motion was seconded. Approved)

X. Time of closing: 8:18pm. Meeting closed with 'I am Responsible' pledge.
