



**\*All panel & committee chairs please email your reports prior to the steering meeting to recordingsec@caigrp.org with "CAIG" in subject box.**

3. Count of quorum and attendance:
  - *Quorum*: Regular IGRs & Alternate IGRs (*Read total out loud*): 19 IGR's, 3 Alternate, Total: 22.
  - New IGRs (*if you are new, welcome! and please stick around after the meeting*): 0.
  - Area 45 and General Service Liaisons: 1.
  - Visitors, other non-representatives, and AA group members: 1.
4. Opening remarks (*by Chairperson*): Welcome to all. Please no cross talk. Raise hands, be mindful, and all motions must be submitted in writing.
5. Reading of the minutes from last month's business meeting (*by Secretary*): (Emailed to groups)
  - Reading of the minutes can be dispensed Next Month – Not available.
6. Agenda Items (*read by Secretary*):
7. Reports

**Officer Reports:**

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- Chairperson: attended Roundup committee, area assembly upcoming 8/18/19

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  - Vice Chairperson:

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  - Recording Secretary:

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  - Corresponding Secretary:

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  - Treasurer:

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  - Assistant Treasurer: PJ Lit/Treasurer – Progress - almost caught up.

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  - Trustee:

**Committee Chair Reports:**

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- Budget & Finance: OPEN

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  - Hospitality: No report.

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  - H&I: No report.

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  - Literature: new book ordered "OUR GREAT RESPONSIBILITY" \$10.50.

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  - Newsletter: AVAILABLE ON COUNTER – PLEASE TAKE

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  - Office Coordinator: (No report.)

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  - Archives: (No report.)

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  - Phone Coordinator: As of 7/7, phone slots open: Monday, OVERNIGHT Tuesday, 12pm-2pm. 2P-4P, 6P-8P, 10P-12A OVERNIGHT Wednesday, 8A-10A 10A-12P.

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  - Policy & Structure: FOLDERS AVAILABLE FOR NEW IGRS.

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  - P.I./C.P.C.: JULY IDRC – BUTCH, 8/13 IDRC OPEN CAPE MAY 7P.

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  - Round-Up: More registration forms are available. NEED VOLUNTEERS FOR MARATHON MTGS, NEXT MONTH MERCHANDISE AVAILABLE – REGISTRATION OPEN.

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  - Website: Is CHANGED WEBSITE MENU SITE STRUCTURE - REORGANIZED– MEETING LIST CHANGES – ROUND UP ON HOME PAGE – CHECK IT OUT.

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  - Unity: BREAKFAST IS BOOKED 9/29/19 SLIGHT INCREASE TO \$27. FLYERS WILL BE DISTRIBUTED AND AVAILABLE ON WEBSITE

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  - CAYPAA: BURN YOUR RESENTMENT 9/14/19 ALBANY & THE BEACH AC 7P

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  - Audio: (NO REPORT)

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  - Area 45/General Service Reports: ANNUAL DAY OF SHARING 10/19 CARLSLAKE COMM CTR – SUMMER ASSEMBLY 8/18/ 9AHYBERNIA HALL HAMILTON SQ

**Questions or comments regarding specific topics discussed in officer and committee reports:**

8. November H&I Commitments announced to groups.

9. Old (unfinished) business: None.

10. New business:

**Announcements from the body:**

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12. Next Steering Meeting: Wednesday, AUG @ 7:30pm at CAIG office.

13. Next Business Meeting: Wednesday, AUG @ 7:30pm at Casino Serenity.

14. Closing remarks by the Chairperson: Thank you all for your love and tolerance.

15. 11<sup>th</sup> Step Prayer read.

16. Motion to close @ 8:45 pm. (This motion was seconded.)

17. JULY 2019 CAIG business meeting adjourned at 8:46pm. Meeting closed with Responsibility Pledge.