

# Cape Atlantic Intergroup

## Business Meeting Agenda

\*Date: 10/23/2019 \*Start time: 19:30

1. Open with the Serenity Prayer
2. Roll call of Officers and Committee chairs (*by Recording Secretary*)
3. Count of quorum and attendance:
  - Quorum: Regular IGRs    \_14\_\_\_  
                  Alternate IGRs    \_\_\_0\_\_\_                    Total:  \_14\_\_\_
  - New IGRs?  \_\_\_  *If you are new, welcome!*
  - Area 45 and General Service Liaisons
  - Visitors, other non-representatives, and AA group members
4. Opening remarks (*by Chairperson*)
5. Presentation of the minutes from last month's business meeting (*by Rec. Secretary*)
  - Call for a motion to approve the minutes
6. Agenda Items (*read by Recording Secretary*)
7. Officer reports:
  - Chairperson Day of sharing was a good turnout. Dawn from Area 45 Will be running election. Look forward to round up
  - Vice Chair Attended Day of Sharing
  - Recording Secretary Please sign in and make sure it is legible. Can't wait for Round Up
  - Corresponding Secretary
  - Treasurer: Add \$6700 to budget total
  - Assistant Treasurer Group donation summery are on the table. Please write group NAME on check (Not number)
  - Trustee
8. Committee reports:
  - Accessibility Pamphlets are out
  - Audio
  - Budget & Finance
  - CAYPAA NJYPAA Potluck on Nov. 17<sup>th</sup> at 5:30 at Mountain Lakes community Church in Mountain Lake, has receipts that need to be turned in. Skating event planned for Dec.
  - Hospitality Please bring a dish for Dec. Business meeting.
  - H&I
  - Literature Oct. Lists are in. Inventory is complete
  - Newsletter
  - Office / Archives

