

Steering Committee Minutes

Cape Atlantic Intergroup

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Cape Atlantic Intergroup Office

3153 Fire Rd. 1-C

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I. Date and Starting Time: 10/9/19 @ 7:30PM

II. Open with Serenity Prayer

III. Roll Call (*Recording Secretary*):

IV. Opening Remarks (*Vice-Chair*): Thank you for attending; please keep reports brief.

Please raise your hand to be recognized, and be respectful to the person who has the floor.

Please give a brief synopsis of your planned report for next week's business meeting, but be sure to spotlight anything which needs to be ironed out beforehand.

For a complete updated meeting list, please visit our website at www.capeatlanticaa.org.

CAIG Steering Committee meets at the CAIG Office on Fire Road on the 2nd Wednesday of each month at 7:30 pm. CAIG Business Meeting is held on the 3rd Wednesday of each month at 7:30 pm. at the Lutheran Church on Franklin Blvd. & Tunis Ave. in Pleasantville.

All members are welcome to attend!

Position	Name & Phone		Present		Position	Name & Phone		Present
OFFICERS					COMMITTEES			
Chairperson	Tressa		X		Audio	Matt		
Vice Chair	Damon		X		Budget & Finance			X
Recording Sec.	Gabriel		X		CAYPAA	Suzy		
Corresp. Sec.	Matt				Hospitality	Sarah		
Treasurer	Tanner				H & I	Chris H		*
Asst. Treasurer	.PJ		X		Literature	Diana		*
Trustee	.Butch				Newsletter	Mike M		
					Archives	Eve		X
					Phones	Tina		X
					Policy & Structure	Bonnie		X
					PI/CPC	Lynn T.		X
					Round-Up	Penni		*
					Unity	Michelle		X
					Website	Shirl		X
					Special Needs	Bonnie		X
								*co-
								chair

V. Officer Reports

Chairperson: Discussed skit for Round-up, Discussed Elections, Reminder for day of sharing

Vice-Chairperson: No report

Recording Secretary: No report

Corresponding Secretary:

Treasurer:

Asst. Treasurer: Corrected group donations, **PLEASE WRITE GROUP NAME ON CHECK**

Trustee:

VI. Committee Chair Reports

Audio:

Budget & Finance: Attended Unity Breakfast

CAYPAA: Working on an event for December

Hospitality:

Literature: Doing an inventory, Sold \$484 at breakfast

Newsletter:

H&I:

Archives: My mission is to digitalize the now defunct Atlantic City AA Group hardcover books. I've reached out to South Jersey Intergroup, Area 44, 45, and SEPIA. Apparently, each entity does their own digitalizing of documents.

I will investigate if CAIG office equipment can do the same.

A member of the Linwood Group (50 years) recently let me borrow their documents for review.

Phone Coordinator: 2 Open slots for Wends.

Policy & Structure: Putting job descriptions in folders for elections

P.I. / C.P.C: Needs to get ahold of IDRC

Round-Up \$25 preregistration, speakers are confirmed, merchandise is available to preorder online

Unity: Breakfast was a success! 250-270 people, profited \$680

Website:

Special Needs:

Questions and/or comments regarding any reports:

Q:

A:

Q:

A:

Q:

A:

Q:

A:

VII. Old Business:

None.

VIII. New Business:

IX. Motion to close:

X. Time of closing:
