

Cape Atlantic Intergroup

Business Meeting Agenda

*Date: 3/18/2020 *Start time: 18:30_

1. Open with the Serenity Prayer
2. Roll call of Officers and Committee chairs (*by Recording Secretary*)
3. Count of quorum and attendance:
 - Quorum: Regular IGRs _10___
 Alternate IGRs _____ Total: _10___
 - New IGRs? ___ *If you are new, welcome!*
 - Area 45 and General Service Liaisons
 - Visitors, other non-representatives, and AA group members
4. Opening remarks (*by Chairperson*)
5. Presentation of the minutes from last month's business meeting (*by Rec. Secretary*)
 - Call for a motion to approve the minutes
6. Agenda Items (*read by Recording Secretary*)
7. Officer reports:

Chairperson: Hello to our Cape Atlantic Intergroup Family. These are very trying times we are facing for our local AA community, as well as around the world. In the 85 year history of Alcoholics Anonymous, we have never faced an emergency that has affected our entire fellowship. Events have been canceled, Conventions have been put on hold around the world, and most importantly, AA meetings, the lifeblood of the Fellowship, have been suspended in never before seen numbers. In our local Intergroup, we have seen about 65% of our meetings currently suspended and growing. We need to stand tall, be prudent, and do everything we can to preserve our precious Fellowship. AA is counting on us, and we need to come through. After much thought, prayer and consideration, we held our regular Intergroup meeting at our office. We had 24 members in attendance. I don't think the number was coincidence. I am very proud to report, that under extreme circumstance, Cape Atlantic Intergroup came through with positive action to help our members. Below is a summary of those actions and recommendations. Be safe everyone, you are in our thoughts and prayers. I believe in my heart and soul, that we are going to come through this crisis stronger than ever before.

- **Sign up our Intergroup for Zoom conference call system**
 - **April Steering and Business meetings will be conducted through this format**
 - **Service will be made available to any of our groups effected, to have online local meetings, at no cost to them**
 - **Information and Instructions will be sent out and posted on our Website**

We will be posting a link to "Intergroup online" website, which hosts online meetings from around the country. This site is registered and posted on www.aa.org and can be directly linked through our Intergroup Website or here: <http://aa-intergroup.org/>

- **Intergroup Prudent Reserve**

- Discussion on how the Coronavirus crisis can impact our savings
 - 65% less groups meeting, means 65% less group contributions
 - We need to be very prudent and keep spending to the essentials
 - We will need to consider postponing upcoming events, including our first workshop and the Unity Picnic, Decision to be made at the next meeting
- Consider recording local speakers and posting them online, in keeping with our Anonymity Tradition
 - Brad, our Lit chair will look into this and report back at the next meeting
- Grapevine online
 - Brad will reach out to the Grapevine to seek permission to post their content on our website
 - We will discuss and consider posting the Grapevine You Tube Channel on our website.
- Podcasts
 - Chris, our Audit Chair will look into hosting and posting a Podcast, content created by our Intergroup
- Public Service Announcements
 - Lynn will look into getting the word out through this medium
- Last House on the Block is opening their clubhouse to other meetings that have lost their meeting locations. This will be posted on our website
- Consider offering our office for local groups to meet. There was discussion on the pros and cons of this venture. We tabled discussion with no vote at this time

Vice Chair
 Recording Secretary
 Corresponding Secretary
 Treasurer
 Assistant Treasurer
 Trustee

8. Committee reports:
 Archives
 Audit

Budget & Finance: I completed two days study on Quickbooks at Atlantic Community College two weeks ago. The instructor was a Japanese American male who kept talking about Chinese water torture. I don't know why. Besides myself, there were seven women, three of whom were Franciscan Nuns who sat in the front row with me. For the entire class, with the exception of myself, English was their second language. Besides my hearing handicap, the questions and answers by the class frequently escaped me due to a language barrier that I cannot begin to describe.

Despite this, I believe I am capable of generating reports from our online version of Quickbooks should I be given access and some additional training by Brad. I assume that he can devise reports that may be "canned" so that I can monitor the budget as we progress through the year, which is what I intend to do.

- CAYPAA
- Hospitality
- H&I
- Literature
- Newsletter
- Office
- Phone Coordinator
- Policy & Structure
- PI/CPC
- Round-Up
- Unity
- Website
- Workshops

9. Area 45/General Service Reports

10. Questions concerning specific topics discussed in committee and officer reports

11. Old Business (*read by Recording Secretary*)

12. H & I Commitments

13. New Business

14. Announcements from the body

15. Tradition of the month (*read by I.G.R.*)

16. Next Steering Meeting:

Next Business Meeting:

17. Closing remarks by the Chairperson.

18. 11th Step Prayer read.

19. Entertain a motion to close... (close with the Responsibility Pledge)

*End time: _____

Notes:

