**Cape Atlantic Intergroup**

May Business Meeting Agenda

\*Date: 6/17/2020 \*Start time: 6:00pm

1. Open with the Serenity Prayer
2. Roll call of Officers and Committee chairs (*by Recording Secretary*)
3. Count of quorum and attendance:
	* *Quorum:* Regular IGRs 19\_\_\_\_

 Alternate IGRs 0\_\_\_\_\_\_ Total: \_19\_\_\_

* + New IGRs? \_\_ *If you are new, welcome!, Doug will chat with you later*
	+ Do we have any anniversaries this month?
1. Opening remarks (*by Chairperson*)—Current Crisis in AA Community, Meeting Closures, Virtual Meetings, Prudent Reserve, Reports
2. Opening Prayer by our Trustee (Choice)
3. Presentation of the minutes from last month’s business meeting (*by Rec. Secretary*)
	* Call for a motion to approve the minutes
4. Agenda Items (*read by Recording Secretary*)
	* Requests from groups about opening up meetings (Traditions 1, 2 & 4)
5. Officer reports:

 *Chair* In Person Meetings: We are starting to receive more inquires and notifications for in person meetings. We have compiled a template to post for groups looking to open up. Zoom Meetings: Online meetings continue to be the dominant preference for our groups to meet. In the last few months, we have hosted thousands of meetings for 10’s of thousands of attendees!! Great job everyone. Tradition 5 in action. Zoom Training We continue to host trainings for groups in our community and around the globe.7th Tradition: Groups and individuals continue to support us through our online link and traditional means. Donations during the event were fantastic2nd International Workshop: This event was a huge success. A fantastic Job by Robbie and his team. We need to do better with supporting our own committees, this part had some disappointment within it, but we will get better. Seattle Group NBD International We have been helping out a local group here with Zoom. They are more than paying their own way. They greatly appreciative of our help. Chelsea Convention Several members of our Workshop Security Team will be headed to London Saturday to help our fellow members across the pond. We will send out a link via Gabe. Service Jobs: If you think that just because you can’t do your current service job, think again. There is plenty of work to do. Create your own Virtual Road Trip, become a cohost or host for your homegroup and help keep everyone safe. Check with Jim and the Round up Committee, there are lots of service opportunities here. Group Access Coordinator I have created a new committee position to help us ensure the experience, vote and Group Conscience of all of our groups in person and virtually. I have gone into the Cape Atlantic Service vault and appointed Former Chairperson of Intergroup Wendy M. Welcome back Wendy!

*Vice-Chair*

*Recording Sec.*

 *Cor. Sec.* Caught up with thank you letters for group donations

*Lit Treasurer* Finally received keys so deposits should be done routine from this point on.

*OP Treasurer* Bills are paid, deposits are being made. $2380 in group donations -THANK YOU!

*Trustee (Not present)*

*Accessibility –* No Repor*XArchives* This week has been a busy week. I attend the Area 44 / North Jersey Intergroup History and Archives Committee meeting. It was highly informative on how their committee works. They have two virtual presentations: Books Behind the Book in July and African American AA History in NJ in September. I found it interesting that there were H&A Reps from the Districts. Jim P., the Archives Chair, has been immensely helpful in finding information for me for our collection.

This Fellowship has been great in giving me leads to long timers (30 more years) who may have attend Room 41 meetings (including our Chair, Ben). Hopefully, these interviews will be completed by the end of this month.  By attending District 16/17 Local Legacies presentation, I was able to get names and more information about the Cape Atlantic Group’s history. If you know of Long Timers, please have them get in touch with Archives at archives@capeatlanticaa.org.

I met with Area 45 Chair, Roy and discussed an upcoming presentation in the Fall which will include Room 41 archives and history.

A member (Joe L.) has took it upon himself to research the African American AA History in this area. I gave him my contacts to call and suggested some other resources. If anyone would like to assist him, let me know.

So, if you have any old meeting lists, CAIG Business or Steering Committee minutes(2011-2014), event flyers, newsletters, mementos, Home Group history, OR if you want to make History happen, please contact Eve at archives@capeatlanticaa.org.

*Audit,*

*Budget/Finance* I have reviewed the most recent treasurer’s reports and will prepare a more complete update and analysis of our budget status sometime in July, once all income and expense data has been entered into the system.

I have attended several in-person meetings and suggest that we encourage and support all those who are moving their meetings back to normal P2P.

I understand that our donations exceeded expectations last month and that there was a substantial and unexpected literature purchase which helps to keep us in line with our budget. Moving the Roundup and Unity events to Zoom should minimize our financial risk and insure our solvency.

I am still predicting that we will need to use some of our prudent reserve to finish the year.

Thanks for letting me serve!

*CAYPAA* Will be having an event July 19th from 1PM to 7PM on Bartrom Beach in AC. A “Beach Bash!” Stay tuned for flyer!

*Group Access Coordinator*

*Hospitality*

 *H&I*

*Literature*

*Newsletter*

*Office Manager*

*Phones* I would like to reiterate that anyone with a phone slot may want to set a weekly alarm on their phone so that they do not forget their commitment. The following two hour phone commitments are currently open; Monday: 10am-noon, 4pm-6pm. Tuesday: 2pm-4pm. Friday: Midnight- 8am. Saturday: 8pm-10pm. See you all next month.

PI/CPC

*Policy/Structure* The Trustee and I have been and will continue to discuss if any changes or additions to the by-laws will be necessary in regards to Zoom meetings and there presence in post pandemic A.A.

Faithfully submitted

*Round Up*

*Unity*

*Website*

*Workshop*: Since the pandemic of 2020 began the scope and breadth of our committee has changed drastically. We originally intended to create workshops in quiet parts of our Cape Atlantic Integroup, the dark areas. Areas where service work wasn't being embraced. Our goal was to make service work, via our Integroup, fun, exciting, and attractive. Little did we know that our world was going to be turned upside down! Our Committe has embraced the new challenge!

1. On Sunday June 7th, 2020 we held our 2nd International Service workshop. We had 4 speakers and four skits/presentations. We had close to 400 attendees and the message of AA service and Gratitude for AA was clearly given.  Thank you to everyone that showed up, witnessed the wholesale miracle, and helped us put the event on. Thank you all for your service!

Area 45: Hi Everyone,

I’m an alcoholic, my name is Ken.

I’m grateful to have served you as Area 45 Chair for the last 2 years, and

now as Area 45 Alternate Delegate for Panel 70.

I’m looking forward to working together with CJIG as your liaison to General

Service Area 45.

Having had experience as CAIG Chair, I appreciate the hard work, dedica-

tion, and Unity it takes to provide vital services to your groups and carry the

message to the alcoholic who still suffers.

In the ﬁrst few weeks of my new commitment, I’ve been working to make

an effective rotation out, supporting our incoming Area Chair Kelly W, and

trying to keep up with our Panel 70 Delegate Rich H who is preparing to

carry the collective conscience of Southern NJ to the General Service Con-

ference this year. Rich has been very generous with his time, and support-

ive in preparing me for my responsibilities. I am grateful for his guidance.

So far collectively, we’ve made a productive start, and have a great team of

Trusted Servants ready to dig in. Our calendar of events is up on the web-

site SNJAA.org.

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1. Agenda Items—Please make all motions and all discussions in the spirit of how we can help the fellowship during this period of crisis.
2. H & I Commitments—Nick—New Zoom Commitments!!
3. Old Business, nothing outstanding
4. New Business
	* From the Floor?
	* Motion to move Business and Steering meeting back to 7:30PM as stated in Bylaws, 2nd, discussed, **PASSED** 14-2
	* Motion for IG to keep business meeting via Zoom even when meetings are being held in person
5. Announcements from the body
6. Next Steering Meeting: July 8th, 7:30pm
Next Business Meeting: July 15th, 7:30pm
7. Closing remarks by the Chairperson.
8. Entertain a motion to close… (close with the Responsibility Pledge)

\*End time: \_\_\_\_\_\_\_\_\_\_