

Cape Atlantic Intergroup

October Business Meeting Minutes

*Date: 10/21/2020 *Start time: 7:30pm

1. Open with the Serenity Prayer
2. Roll call of Officers and Committee chairs (*by Recording Secretary*)
3. Count of quorum and attendance:
 - Quorum: Regular IGRs 13____
Alternate IGRs _1_____ Total: 14____
 - New IGRs? ___ *If you are new, welcome!, Doug will chat with you later*
 - Do we have any anniversaries this month?
4. Opening remarks (*by Chairperson*)—Thanks to Committee, In Person Meetings, Adhering to State and Local Guidelines, Group Outreach, 7th Tradition, Time of Transition
5. Opening Prayer by our Trustee (Choice)
6. Tradition 10 Long Form
7. Presentation of the minutes from last month's business meeting (*by Rec. Secretary*)
 - Call for a motion to approve the minutes
8. Agenda Items (*read by Recording Secretary*)
 - In person Institution Commitments
 - Audit Report

1. Officer reports: **Officer reports:**

Chairperson In Person Meetings: 7th Tradition: Events New Project In Person meetings are on the rise, Please remember to wear a mask, social distance and follow New State regulations. Indoor gatherings are still limited to a max of 25 persons There is still a majority of groups meeting online, be sure to support them as well. Groups still continue to generously support us as do individuals. I'm very proud of our Groups! Waves Round Up—is up next!! Considering state Covid guidelines, we still could not have met in person. I am asking you all to consider supporting this awesome event next month!! Unity Breakfast—was an informative and inspiring event!! Many thanks to Dawn and her committee

4th International Workshop plans are in full swing. Be sure to check out Robbie's report later tonight. Spoke with Wendy a few times this month about a potential new way to reach alcoholics. She has been working very hard

Vice Chair Please do everyone a favor and if you can not go to a commitment, please contact the vice chair or H&I chair and let them know so they can help fill it.

Recording Secretary Maintaining database of IGRs and ensuring all information gets distributed to them in a timely manner

Corresponding Secretary All thank you letters have been sent out.

Treasurer Working to make sure everyone who needs to be trained is trained.

Assistant Treasurer Deposits have been made and entered. Everything is up to date.

Trustee

Committee reports:

Access Coordinator

Hi Everyone! I've been working on a small project of looking if we could add a real-time chat service to our website for those who want to find out information from CAIG, but will not call or can not find it easily on our site.

This would be similar to taking shifts like phones, but you would type your answers and send questions to the right chair.

Now that the initial research has been done, I'll be setting up a meeting to find out the ins and outs of the language and costs.

This month, I helped Area 45 by hosting its Area Inventory. Which was good, because some of those who attended did not know that CAIG was still meeting, so I sent out the Business Meeting ID to those who asked.

Also, they had many questions about hybrid meetings, so I shared our guide with them. I also was able to help with security at the breakfast, along with answer some emails that came in about Zoom Hybrid meetings this past month.

Archives I would like to thank Kim H for creating the presentation for the Unity Breakfast and Dawn for the opportunity. I have sent Penni more information for Archives Web Page.

Audit I am pleased to report: There is absolutely no signs of intentional misuse of funds or assets. There seemed to be a misunderstanding of actual responsibilities as per written job description.

Noteworthy:

Operating Bank Account:

Deposits have been made and bills paid, but this is not the only function of the treasurer. Operating account is now in balance. Any financial reports generated are now accurate as presented to the body. Including but not limited to Profit and Loss Statements.

Literature Bank Account:

Bills have been paid and deposits made but this is also not the only function of the Vice Treasurer. Literature Account is in balance. Vice treasurer has been cooperative and responsive.

Literature Inventory:

A physical inventory was conducted on 09/28/2020. Literature chair was invited but not present. Count was conducted by me, Ben N., and Dave R. The final accounting showed a shortage of \$739.03 in literature. The findings were reported to the Literature Chair with no response. Literature Chair is in possession of cash (under \$100) not placed in safe for several months.

Summary:

As discussed at the Steering Committee Meeting, these are management positions not just administrative. It appears that there is a hesitancy to ask others for help, or why things are being done, or not being done. We have agreed that a shift in culture is needed so that we may all serve the body better.

I am more than willing to discuss any items in this report and talk about ideas for moving forward.

All audit documents are available upon request via email.

Respectfully Submitted,
Chris Beausang
Audit Chair

Budget & Finance Reports are more accurate and running more efficient.

CAYPAA Had resentment bonfire. Was a great success

Hospitality

H&I Getting ready for in person meetings. All commitments are filled

Literature

Newsletter All news letters are on web

Office Office is in order

PI/CPC

Phone Coordinator 6 openings. Working on Zoom meeting for phone volunteers.

Policy & Structure

Round-Up - First, thank you Dawn for putting together the Unity Breakfast. It was a blast! Great speaker and wonderful presentation by Eve and Kim.

- Secondly, the CAYPAA Resentment Bonfire was a solemn and enjoyable evening. Lots of healing, and it was very warm seeing everyone in person, with masks.

- 3 weeks away! Friday November 13th, and Saturday November 14th.

- Zoom meeting ID numbers will be available starting this weekend. We will put the details on the website and send them out through email, and facebook.

- We will update the flier and have that available for you all as well.

- Jake, program: run-of-show has been created.

He has reached out to the speakers and they are still on board

Program will be put on the website this weekend

- We're in contact with our taper, and they're still ready to tape our event. AMOT Audio.

- The marathon meeting schedule is on the website. Click the "Marathon Meetings" link. If you want to sign up, please fill out the online volunteer form or reach out to me. There are plenty of open slots still available.

- Security is still taking volunteers. Please speak with Nina if you want to help out, or fill out the volunteer form on the website. She will be holding a security planning session very soon, so if you want to help out with security, your time is running out.

- Merch is for sale! Right now! Tshirts, hoodies, sweatshirts, hats, masks, mugs!

- The donations link is up too, and donations are coming in. For each donation above \$5 we will send you a commemorative Medallion.

- Workshops, YPAA, AI-Anon, speakers!

- Outreach, outreach, outreach! The easiest way to support is to show up. The second easiest way is to tell people about the Roundup! Our website is <http://wavesroundup.net> - Please let AA and AI-Anon members know it's happening.

In love and service,

--

Jim Barrett
Galloway, NJ

PLEASE SPREAD THE WORD ABOUT THE ROUND UP IN YOUR GROUP!

Unity

16th Annual Unity Breakfast was a success. Bill C was an amazing speaker. There were, at one point, 56 attendees. Not as many as I would have liked. Those who were there enjoyed it very much.

We are celebrating NYE with

"A Countdown to 2021 with The Steps" (title subject to change) The event will start at 9pm. We will look at each step with a speaker followed by 3-3 minute shares. Every fifteen minutes, new step...Looking for volunteers to share on one step for 4 minutes.

The event will finish with the FIRST MEETING OF 2021 beginning at 12:15am 1/1/21 with Wendy M. More details to follow. Suggestions Welcome.

Yours in Service

Website

- Maintained 26 individual Home Group Users, still have same amount of folks in basic accounts (20 licensed, 6 basic)
- Continued taking Zoom meetings off list since folks are meeting F2F
- Continued to maintain list of on-line meetings.
- Continued to field emails, phone calls, and text messages
- Transferred money from PayPal to the bank account and alerted the proper authorities when done - am I to continue doing this? I am the WebChair?
- Made charts and spreadsheets
- Coordinated efforts with Debbie L. so there are two sets of eyes on meetings that are popping up
- Prepped and forwarded paperwork for the homegroups taking meetings to Pyramid
- Uploaded and created events
- If you have any flyers or any events that are upcoming, please email them to me at either webchair@capeatlanticaa.org or penninewton13@gmail.com.

Workshops Janna, my Co-Chair and I, have been diligently preparing for our **4th International Workshop**. We have finalized a date, here are the details so far:

a) **Date:** *Sunday December 13th, 2020 - 2PM - 6PM (EDT)*

b) **Speakers:** Ben N. (NJ) Ali H. (Toronto), John H. (UK), David H. (NJ),

Bev W. (Australia), Paula P. (Illinois), Alice M. (California), Wendy M. (Kentucky)

c) **Zoom Group ID:** 994-7340-1825, **Password:** rocketed, 1,000 capacity

d) Our Committee is growing with people that want to be active in service!

e) We have secured **AMOTAUDIO.COM** to tape our entire event!

f) We expect this to our most enthusiastic and life-saving event yet!

g) We have come up with a theme: "**How I Seek through Prayer and**

Meditation to Improve my Conscious Contact with God!"

II. Want to serve our committee? Here is how: we are meeting twice in committee

prior to our workshop! Feel free to join us to help us have an amazing event! Here

are our committee planning dates: **Meeting #1: Friday Dec. 4th - 6:30 pm**

Meeting #2: Friday Dec. 11th - 6:30 pm

III. Janna and I thank everyone for allowing us to serve in his capacity!

In "Enthusiastic" Love & Service,

Robbie W. & Janna F.

Area 45/General Service Reports

9. Agenda Items—Please make all motions and all discussions in the spirit of how we can help the fellowship during this period of crisis.
10. H & I Commitments—Nick-Commitments
11. Old Business-discussion of taking live meetings back into local Institutions
Discussion of having a "Live Chat" feature on the website. Something like the "Phone commitment" where a person can chat line on the website.
12. New Business
 - From the Floor?
13. Announcements from the body
14. Next Steering Meeting: November 11th, 7:30pm
Next Business Meeting: November 18th, 7:30pm
15. Closing remarks by the Chairperson.
16. Entertain a motion to close... (close with the Responsibility Pledge)

*End time: 8:52PM