

Cape Atlantic Intergroup

December Business Meeting Agenda

*Date: 12/16/2020 *Start time: 7:34pm

1. Open with moment of silence and the Serenity Prayer
2. Roll call of Officers and Committee chairs (*by Recording Secretary*)
 - abs: **Recording Sec, Trustee, Accessibility, Archives, Budget/Finance, CAYPAA, Hospitality, Literature, Newsletter, Office Manager. PI/CPC,** round up
3. Count of quorum and attendance:
 - Quorum: Regular IGRs 10
Alternate IGRs 2 Total: 12
 - New IGRs? ___ *If you are new, welcome!, Doug will chat with you later*
 - i. Anthony Q, Ventnor Seashore Group, Alternate Rep, 609-677-3083, anthony.quarato@gmail.com
 - ii. New Intergroup Rep - GMOC south Bob Duffy bduffy@oneclearview.com 814-330-2560
 - iii. Donald Risica -SJ Newcomers
 - iv. Lagarius Hicks ACYP intergroup rep 609 816 3632 jahreg1@gmail.com
 - Do we have any anniversaries this month? Penni 13 years
 - Announcements from the body
4. Opening remarks (*by Chairperson*)—Thanks to Committee, In Person Meetings, Adhering to State and Local Guidelines, Group Outreach, 7th Tradition, a year in review included in my report- **deferred to report**
5. Opening Prayer by our Trustee (Choice) Damon- third step prayer
6. Tradition 12 Long Form- Robbie
7. Presentation of the minutes from last month's business meeting (*by Rec. Secretary*)
 - Call for a motion to approve the minutes - **carried**
8. Agenda Items (*read by Recording Secretary*)
 - In person Institution Commitments
 - Audit Report
9. Officer reports:
 - Chair- great job by all; Nov- heyyy we are all back! Dec- back to zoom :) Penni & Nick are killin' it. Most meetings online, some in person- wear your mask, wash your hands, if you test positive or a close contact, PLEASE notify the group. we are responsible. 7th tradition is doing well; 4th workshop was amazing. NYE "dance"-step spectacular; new chat feature on website
 - Vice-Chair- helped with security for international workshop, helping Nick w H&I, wear a mask, social distant, be respectful, forms on website for meeting changes
 - **Recording Sec.**, - keep Gabe and family in prayers

- Cor. Sec.- Good month, all caught up with checks from office, will TCO notes, need paypal updates from Tanner
- Lit Treasurer- quickbooks in good shape, caught up, all money in acct
- OP Treasurer- bills are paid, all up to date
- **Trustee**
- **Accessibility,**
- **Archives**
- Audit- quickbooks all good- deep audit & lit inventory early 2021
- **Budget/Finance-**
- **CAYPAA,**
- Group Access Coordinator- helped w roundup security, trial stage of chat on website,
- **Hospitality**
- H&I- continuing to bring meetings to Pyramid & Enlightened, Zoom to RCA & John Brooks
- Literature- sold \$115 in few weeks
- **Newsletter- newest on website**
- Office Manager- collected bills, checks- in mailbox for treasurer
- Phones- couple open slots, packets & 12 step call lists updated and sent out
- **PI/CPC,**
- Policy/Structure- emailed new rep packets,
- **Round Up**
- Unity- NYE counting down to 2021 thurs. 12/31, begins 9pm, room open 8:30p, security team in palace, step study, robbie announcer :), meeting tues 12/22 7pm, & 12/29 if need be ID # 826-3011-4699. Password Sober21
- Website- maintain 28 homegroups, 22 licenced, 6 basic, continuously updating virtual meeting list, Tanner in charge of Paypal now, Debbie L assisting as always, doing it all while being fantastic :)

Workshop- Our 4th International Workshop just happened on Sunday December 13th! This was my favorite one to date. We had eight speakers, they all spoke for only 30 minutes, and all spoke on one topic, which was how they seeked through prayer and meditation to improve their conscious contact with their God!

We had well over 200 alcoholics from all over the world attend and we have received some really good feedback since the event. i know everyone in my homegroup (The Good Morning Avalon group) loved it!! i felt like a "Rock Star" on Monday morning when i showed up. All our members thanks me for an amazing experience. I thsank you all out there that showed up and supported your Workshop Committee. There's too many here to thank, so I would just specifically like to thank my co-chair Janna F. who did an amazing job as our Spiritual Timer and co-host of the entitre event. Great job to all our Intergroup

Officers and Committee Chairs and Integroup Reps that showed up, you are all the true rock stars!

- Area 45:

Greetings from General Service Area 45.

I am an alcoholic, and my name is Ken. Privileged to serve as Area 45 Alternate Delegate.

I'm grateful to be here, and I thank you All for being here as well.

Since last months meeting, much has been happening in AA General Service.

GSO continues to aggressively make changes to maintain the services they provide to AA as a whole. Over 20 early retirements of long term employees have been reported. 3 new appointments were announced just yesterday.

Agenda items for the 71st General Service Conference are being finalized, and our Area 45 Delegate Rich H has been busy in preparation for the Virtual event.

GSO hosted the US/Canada-East Forum last weekend, and this coming weekend will host the US/Canada-West forum. Details and registration information are available at AA.org.

In the Northeast Region, we have been celebration the outward rotation of Panel 69 Delegates and Alternates, as well as the elections of Panel 71 Delegates and Alternates. The 2021 GSC will surely be challenging, but we at Area 45 are doing all we can to prepare, and Grateful to be a part of this Historic time in AA History.

As always, I thank you All for you hard work, and dedication our Fellowship. You are All greatly appreciated.

In Unity

Ken Thornhill

Area 45, Panel 70

Alternate Delegate

609/339-4386

AltDelegate@SNJAA.org

10. Agenda Items—Please make all motions and all discussions in the spirit of how we can help the fellowship during this period of crisis. **2020 in review from Ben**
11. H & I Commitments—Nick-Commitments- **Wed 7pm Pyramid Women's face to face AVAILABLE**
12. Old Business-
13. new Business From the Floor
14. Next Steering Meeting: January 13th, 7:30pm; Next Business Meeting January 20th, 7:30pm
15. Closing remarks by the Chairperson.
16. Entertain a motion to close... (close with Lord's Prayer)

*End time: __8:32pm

Cape Atlantic Intergroup of Alcoholics Anonymous

BALANCE SHEET

As of December 16, 2020

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Literature Account	17,947.63
Operating Account	32,135.09
PayPal Bank	406.99
Prudent 1	7,099.30
Prudent 2	7,239.59
Prudent 3	7,019.70
Prudent 4	7,514.90
Total Bank Accounts	\$79,363.20
Accounts Receivable	
Accounts Receivable (A/R)	1,493.50
Total Accounts Receivable	\$1,493.50
Other Current Assets	
Inventory Asset	
Literature	0.00
"M" Codes	758.86
12&12's	3,826.32
A/V Inventory	24.00
As Bill Sees It	1,555.02
Big Books	6,748.18
Daily Reflections	2,394.48
Freebies	0.00
Grapevine	637.92
Meeting Lists	54.01
ML-CJI - Central Jersey Intergroup, Meeting Lists	0.00
Old Stock	62.30
Other CODE B's	4,354.02
Pamphlets	1,647.32
Spanish Literature	1,225.18
Total Literature	23,287.61
Total Inventory Asset	23,287.61
Undeposited Funds	100.25
Total Other Current Assets	\$23,387.86
Total Current Assets	\$104,244.56
TOTAL ASSETS	\$104,244.56

Cape Atlantic Intergroup of Alcoholics Anonymous

BALANCE SHEET

As of December 16, 2020

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	2,665.53
Total Accounts Payable	\$2,665.53
Total Current Liabilities	\$2,665.53
Total Liabilities	\$2,665.53
Equity	
Opening Balance Equity	0.00
Retained Earnings	100,506.74
Net Income	1,072.29
Total Equity	\$101,579.03
TOTAL LIABILITIES AND EQUITY	\$104,244.56

Cape Atlantic Intergroup of Alcoholics Anonymous

PROFIT AND LOSS

January 1 - December 16, 2020

	TOTAL
Income	
Operating acct Income	
Bank/CD Interest	244.29
Group Donations	24,375.65
INDIVIDUAL DONATION	4,480.90
The Round Up	1,229.24
Unity New Year's Eve Income	
2019 Unity New Years Eve Income	2,250.00
Total Unity New Year's Eve Income	2,250.00
Total Operating acct Income	32,580.08
Other Income	
Other Literature Income	
Change Making Change	13.15
Lit Shipping and Handling	9.45
Literature Acct Interest Earned	2.47
Total Other Literature Income	25.07
Total Other Income	25.07
Sales of Product Income	203.50
Literature Sales	33.25
"M" Codes Sales	78.50
12&12's sales	1,230.25
As Bill Sees It Sales	698.50
Big Books Sales	2,572.00
Daily Reflections Sales	419.00
General Literature Income	778.80
Grapevine Sales	1,284.00
Meeting List Sales	417.90
Old Stock Sales	149.62
Other CODE B Sales	1,897.25
Pamphlet Sales	63.10
Spanish Literature Sales	16.00
Total Literature Sales	9,638.17
Total Sales of Product Income	9,841.67
Unapplied Cash Payment Income	0.00
Total Income	\$42,446.82

Cape Atlantic Intergroup of Alcoholics Anonymous

PROFIT AND LOSS

January 1 - December 16, 2020

	TOTAL
Cost of Goods Sold	
Cost of Goods Sold	
Literature COGS	190.97
"M" Codes - COGS	49.96
12&12's - COGS	1,045.59
AS Bill Sees It -COGS	588.27
Big Books COGS	2,062.08
Daily Reflections COGS	354.64
General Literature- COGS	47.35
Grapevine - COGS	1,030.38
Shipping, Freight & Delivery - COS	60.00
Total Grapevine - COGS	1,090.38
Meeting List Purchases	437.09
Old Stock- COGS	127.62
Other CODE B's - COGS	1,656.18
Pamphlets- COGS	43.47
Spanish Literature - COGS	14.06
Total Literature COGS	7,707.66
Total Cost of Goods Sold	7,707.66
Inventory Adjustments	131.28
Inventory Shrinkage	739.03
Total Cost of Goods Sold	\$8,577.97
GROSS PROFIT	\$33,868.85
Expenses	
Administrative Expenses	
Bank Charges & Fees	0.00
Paypal cc charges	251.21
Square CC charges	27.70
TD Bank Check Scanning	270.00
Total Bank Charges & Fees	548.91
CAIG Business Meetings Room Rental	600.00
Office Supplies	15.98
Postage Stamps/PO Box	223.00
Total Administrative Expenses	1,387.89
Committee Expenses	
Archives Committee	179.21
Audit Committee	440.07
CAYPAA	449.00
Hospitality Committee	110.44
Jail Contributions	117.56

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PROFIT AND LOSS

January 1 - December 16, 2020

	TOTAL
Literature Committee	5.00
Website Committee	284.00
Workshop Committee	300.00
Total Committee Expenses	1,885.28
Event Expenses	
Roundup Expenses	
2019 Round Up Expense	9,796.37
2020 Round Up Expenses	2,682.24
Total Roundup Expenses	12,478.61
Unity Breakfast Expenses	146.78
Total Event Expenses	12,625.39
Insurance	420.00
Legal & Professional Services	
Accounting Fees	350.00
Total Legal & Professional Services	350.00
Office Supplies & Software	183.15
Rent & Lease	8,640.00
Utilities	
Electric Company	894.23
Hot Line Answering Service	1,956.21
Telephone/Internet	891.67
Total Utilities	3,742.11
Zoom Expense	3,562.74
Total Expenses	\$32,796.56
NET OPERATING INCOME	\$1,072.29
NET INCOME	\$1,072.29