

Cape Atlantic Intergroup

JANUARY Business Meeting Agenda

*Date: 1/21/2021 *Start time: 7:30pm

1. Open with the Serenity Prayer
2. Roll call of Officers and Committee chairs (*by Recording Secretary*)
3. Count of quorum and attendance:
 - Quorum: Regular IGRs 11____
Alternate IGRs _____ Total: _11____
 - New IGRs? ___ *If you are new, welcome!, Doug will chat with you later*
 - Do we have any anniversaries this month?
 - Announcements from the body
4. Opening remarks (*by Chairperson*)—Thanks to Committee, In Person Meetings, Adhering to State and Local Guidelines, Group Outreach, 7th Tradition, Special thanks to Nina F....
5. Opening Prayer by our Trustee (Choice)
6. Tradition 1 Long Form
7. Presentation of the minutes from last month's business meeting (*by Rec. Secretary*)
 - Call for a motion to approve the minutes
8. Agenda Items (*read by Recording Secretary*)
 - In person Institution Commitments
 - Audit Report
9. Officer reports:

Chair Online meetings currently are outnumbering our groups meeting in person. Be sure to always check our website for the most up to date lists.

Groups still continue to generously support us as do individuals. I'm very proud of our Groups and Individual Members!!

Special thanks to Dawn for a wonderful, amazing job on the New Year's Eve Event. While I was not able to attend the full event, I loved what I was able to join and heard amazing feedback!!

I'm super proud of the work Penni has done with the new Chat feature on our website. Penni will share all the deets, please get involved and help her out with this new and amazing service opportunity!

To All Officers and Committee Chairs. I know the last year was not what any of us expected. But our Intergroup did way more than just "get by". We created new avenues for service, extended our service reach from the West Coast of the Us to the UK, and carried the message to literally tens of thousands of alcoholics in need!! Holy Cow!! Great job everyone, I'm so proud of you all. As we start the new year, lets rally, continue the work we have started, reach for new heights of service and always remember that no matter what our job in AA is, at the core, it is always about carrier the message to those that still suffer!!

Vice-Chair Attended NYE event. Continuing to fill duties as Vice Chair

Recording Sec. Continuing to maintain database of IGRS. Sent flyers and minutes

Cor. Sec. Thank you letters have been sent accordingly

Lit Treasurer See attached report

OP Treasurer Accounts are balanced, bills are paid

Trustee

Access Coordinator As always, thank you for allowing me to serve. This past month, I helped run security for the New Year's Eve meeting and lead the first meeting into the New Year, which was a lot of fun.

LiveChat update - Thank you to Penni for holding down the rains until we get the phone committee trained at their next meeting on the 18th.

in the month of December, where we did a partial free trial and the other side paid monthly for it, we had a total of 56 total chats.

But 2,229 people were greeted by the chat. 1214 of them were new people to the website who saw the chat option for the first time and 1010 were people who saw the chat option more than once.

90% of those who used the chat and took the survey were happy with the outcome.

The chat was on for 256 hours last month in total

Archives Cds and Cassettes to be transferred to digital and then uploaded to Website.

Looking for long timers with 25 years or more sobriety to record their story and history of CAIG area.

Respectfully, EveC.

Audit Literature Inventory Audit is scheduled with Kim for tomorrow 01/14/2021 at 8:30 am. Financial Audit will take place via zoom with PJ, Tanner and Ben on Tuesday 01/19/2021 at 6:30pm. Hopefully we will be completed by next weeks business meeting.

Budget/Finance See attachment

CAYPAA

Group Access Coordinator

Hospitality

H&I

Literature 1 literature order was filled, money collected and put in safe.

Conducted literature audit with Chris and Dave. Significant amount of boxes missing therefore another audit is being conducted in the very near future.

Newsletter March/ April issue is under way will be ready for website by February 28th

Office Manager *Landlord FINALLY reached out (only took a year but no hard feelings)

*We are renewing our lease pending Ben's review.

*Requested a key to main door.

Mail is in PJs box along with copies of checks in Ben & Matt's.

Phones

PI/CPC

Policy/Structure

Round Up

Unity

Website

- I. **Workshop** Welcome everyone to our second year of carrying the message to alcoholics who need us! Our first year saw our workshop's faithful committee members hold 4 workshops which we lovingly called "International Workshops." We seeked and acquired speakers from all over the world! Our best estimation is that we served approximately 2,075 alcoholics in our 4 workshops, which is quite a bit more substantial of a number had the "Pandemic of 2020" not affected us. So, much amazing goodness has already resulted from this new way to carry AA's message on such a grand scale - virtually. Our committee does not have any plans for slowing down in 2021 Cape Atlantic Intergroup Reps!!! Here's our plan:
- II. Janna F.; our Co-Chair and I, are actively accepting service applications for any/all intergroup reps who would like to serve (outside of your homegroup) on our 1st International Workshop in 2021! Requirements are a willingness to serve our Intergroup and the available time to attend 2 sub-committee meetings (on the zoom platform) to help us plan and serve the event! Please feel free to call me or text me at (609) 741-1775, and Janna and I will put you on our committee list!!!
- III. Our International Workshops will be held on the first Sundays of March, June, September, and December. Actual times to be determined as we find out where our speakers are from, and what Eastern Standard Times they are available! We will have our 1st Workshop Speakers and Agenda ready for you by our February Intergroup Meeting! This is exciting!!! Please feel free to join us!

Time to prepare, keep carrying the AA torch fellow Intergroup reps!

10. **Agenda Items**—Please make all motions and all discussions in the spirit of how we can help the fellowship during this period of crisis.
11. **H & I Commitments**—Nick-Commitments
12. **Old Business**-Review of progress on Online Chat Feature, by Penni
13. **New Business**
 - From the Floor?

14. Next Steering Meeting: February 10th, 7:30pm
Next Business Meeting February 17th, 7:30pm

15. Closing remarks by the Chairperson.

16. Entertain a motion to close... (close with the Responsibility Pledge)

*End time: _____

REPORTED FINANCIALS

Income:		%	
Interest	\$244.29	0.70%	
Donations	\$28,856.55	83.07%	
Roundup	\$1,229.24	3.54%	
2019 NY Eve	\$2,250.00	6.48%	
Miscel	<u>\$25.07</u>	0.07%	
Total	\$32,605.15		
Literature Sales	\$9,841.67		
COGS	<u>\$7,707.66</u>	78.32%	21.68%
Lit Proceeds	\$2,134.01	6.14%	
Total total =====>	\$34,739.16	100.00%	
Expenses:			
Bank	\$548.91	1.63%	
Breakfast	\$146.78	0.44%	
Committees	\$1,885.28	5.60%	
Hot Line	\$1,956.21	5.81%	
Insurance	\$420.00	1.25%	
ISP	\$891.67	2.65%	
Miscel	\$321.40	0.95%	
Office	\$1,387.89	4.12%	
Professional	\$350.00	1.04%	
Rent	\$8,640.00	25.66%	\$720.00
Roundup	\$12,478.61	37.06%	
Supplies	\$183.15	0.54%	
Utils -Electric	\$894.23	2.66%	
Zoom	\$3,562.74	10.58%	
Total	\$33,666.87		
Net b4 Taxes	\$1,072.29	100.00%	\$0.00

Cape Atlantic Intergroup of Alcoholics Anonymous

PROFIT AND LOSS OP ACCOUNT

January - December 2020

	TOTAL
Income	
Operating acct Income	220.00
Bank/CD Interest	246.28
Group Donations	26,078.45
The Round Up	1,329.24
Unity New Year's Eve Income	
2019 Unity New Years Eve Income	2,250.00
Total Unity New Year's Eve Income	2,250.00
Total Operating acct Income	30,123.97
Unapplied Cash Payment Income	0.00
Total Income	\$30,123.97
GROSS PROFIT	\$30,123.97
Expenses	
Administrative Expenses	
Bank Charges & Fees	0.00
CAIG Business Meetings Room Rental	600.00
Office Supplies	15.98
Total Administrative Expenses	615.98
Committee Expenses	
Archives Committee	179.21
Audit Committee	440.07
CAYPAA	449.00
Hospitality Committee	110.44
Jail Contributions	117.56
Literature Committee	5.00
Website Committee	284.00
Workshop Committee	300.00
Total Committee Expenses	1,885.28
Event Expenses	
Roundup Expenses	
2020 Round Up Expenses	2,682.24
Total Roundup Expenses	2,682.24
Unity Breakfast Expenses	146.78
Total Event Expenses	2,829.02
Insurance	420.00
Legal & Professional Services	
Accounting Fees	350.00
Total Legal & Professional Services	350.00
Office Supplies & Software	218.15
Rent & Lease	9,600.00
Utilities	
Electric Company	894.23
Hot Line Answering Service	1,956.21
Telephone/Internet	891.67
Total Utilities	3,742.11
Total Expenses	\$19,660.54
NET OPERATING INCOME	\$10,463.43
NET INCOME	\$10,463.43

Cape Atlantic Intergroup of Alcoholics Anonymous

TRANSACTION REPORT

December 2020

DATE	CUSTOMER	AMOUNT
Operating acct Income		
Group Donations		
12/11/2020	Evolve or Repeat Group:Nina	93.50
12/13/2020	Nameless Bunch of Drunks International	95.00
12/17/2020	GMOC SOUTH	500.00
12/23/2020	NEW FREEDOM	500.00
12/23/2020	CHANGE OR DIE	50.00
12/23/2020	Beth Bariss	100.00
12/23/2020	GOOD MORNING AVALON	25.00
12/23/2020	GOOD MORNING AVALON	25.00
12/23/2020	VENTNOR SEASHORE:Britt	25.00
12/23/2020	Renegades of AA Group	150.00
12/23/2020	Downbeach Group - Margate Community Church	50.00
12/23/2020	TRUDGERS	277.80
Total for Group Donations		\$1,891.30
Total for Operating acct Income		\$1,891.30
TOTAL		\$1,891.30