

Cape Atlantic Intergroup

March Business Meeting Agenda *Start time: 7:37pm *Date:03/16/2022

1. Open with the Serenity Prayer
2. Roll call of Officers and Committee chairs (by Recording Secretary)
3. Count of quorum and attendance: Jess W
 - Quorum: Regular IGRs In Person __15_ Virtual _3_
Alternate IGRs In Person __4__Virtual 2 Total: _24_
 - New IGRs? __ If you are new, welcome! _In person IGR's Tanner will chat with you after the meeting
If you are a New IGR and Virtual could you please introduce yourself and put your email and phone number in the Chat?
 - Do we have any anniversaries this month? - Amber 2 years March 23
 - Announcements from the Body?
 - Area 45 convention this coming weekend in Atlantic City, NJ - Getting Sober Young anniversary meeting March 22
 - ACYP April 24 Quarterly
 - Pleasantville Group celebrating 50th anniversary
 - Feel free to always send the flyers so that we can get them posted to the website
4. Opening Prayer by our Trustee (Choice) - Dawn filled in and shared the seventh step prayer
5. Tradition 3 Long Form, Does Anyone have a Copy of the Twelve and Twelve?
6. Presentation of the minutes from the January and February business meeting (by Rec. Secretary)
 - Call for a motion to approve the minutes- Approved
7. Officer reports: Please come up to the front and use the Microphone if you are in person so our Virtual participants may hear clearly:
 - Chair-** See attached report
 - Vice-Chair-** Attended NERAASA and it was amazing! Attended multiple workshops and round tables that provided a ton of information about history and structure of AA both past and present, as well as discussed 12+12 and additional literature changes. Purchased the speaker CD's from the weekend and have donated them to the intergroup office for anyone to borrow. Missing 1 large white cooler from the intergroup office.
 - Recording Sec.-** Received multiple committee reports, see attached for specifics. Requests that all reports be sent as an attachment rather than a message in the body of an email
 - Cor. Sec.-** Continuing to send thank you letters, and is also receiving thank yous for the thank yous! Continuing to update the list of donors
 - Lit Treasurer-** Not present

OP Treasurer- See attached report **Trustee-** Not present **Accessibility-** Not present

Archives

Area 45- Not present

Audit

Budget/Finance- Copy of proposed 2022 budget is printed and has been handed out for the body to address and review

CAYPAA- No report

Group Access- No report

Hospitality- No report

H&I- All commitments have been filled, and is very thankful for Nick for helping her **Literature-** Received 100 big books, as well as brought literature, service manuals, and meeting lists to the meeting to sell

Newsletter- Not present

Office Manager- April 3 is Day of Sharing which will discuss AA changes within literature. "Purchase supplies for the treasurer and corresponding secretary.

80% done with the virtual Intergroup Rep kits. They will be online shortly.

Service keeps me sober.

Eve C"

Phones- "Continue to have minimal calls, and human error in using the Verizon Forwarding service. The Answering Service reported that they called and left messages for help from several people in the Wildwood Area that are on the 12 Step Call list. No response. I have solicited the help of another AA Member to contact all the people on the 12 Step Call List to confirm they are still willing to take calls."

PI/CPC

Policy/Structure- Not present

Round Up- "Hi Everyone, I'm pleased to announce that we have a location, date and theme for the 2022 Roundup: On Awakening, December 2-4 at the Showboat Atlantic City! Attached are save the date fliers for printing and distributing to your groups - in black and white as well as color. (The black and white is set up to print 2 on a page that you can then separate to save ink and paper.) I should also have some printouts available at the Intergroup Meeting tomorrow night.

In grateful service,

Michelle S. - Roundup Chair 2022"

Technology- No report

Unity- Picnic scheduled for June 4th at Cape May County Zoo (Pavilion 3) looking to complete flyers this weekend. Continuing to work on the breakfast and new years dance.

Website- Currently updating website with recent events being scheduled

Workshops- First workshop scheduled April 24 (Sunday 2pm-5pm) at Millman Center in Middle Township "The importance of service work in AA" which will have 3 20-minute speakers to each discuss Unity, Service, and Recovery for the first hour. The second hour will be split between 2 speakers (Ben N. and Robby W.) The last hour will be an

open discussion/Q&A/Ask-It Basket. Flyers will be made soon and passed to Carolyn so that it can be updated on the website.

8. Are there any Questions or Comments Regarding any of the Reports? Please come up and use the Microphone....

- - Rob- Wondering if the proposed budget is for 6 months or the full year due to the proposed section looking like half of full allowance. Explained that the proposed as per bi-laws allows for half budget to be spent before being approved. Also asked if the prudent reserve was touched or included in the budget.
- - Penni requested in person documents be imputed into zoom as an attachment for those attending virtually to see
- - Michelle announced that she has additional flyers for the round up to pass out

9. H & I Commitments— All commitments are filled

10. Old Business- No old business

11. **New Business-**

- From the Floor? Please propose any new business in the form of a motion! Please make all motions and all discussions in the spirit of how we can help the fellowship and continue to carry the message to the next sick and suffering alcoholic.

- Carolyn- Proposal to alter how the hotline is operated due to excess human error and lack of ability to provide a reporting system such as who is being helped and what calls are being missed. Proposing to keep Verizon and utilize Access Direct as well. Current answering service is not automatic and forwards to personal voicemails if missed. Access Direct uses Call Rall which collects all calls, and allows for chair to provide numbers for time frames as well as also includes a voicemail. If the call is not answered then it is passed to another volunteer, and then moves to a voicemail if still unanswered. Discussed this proposal option with other intergroups to compare plans. Alters cost from \$140 a month to \$40

- Answer Direct also allows the Chair to change numbers immediately if something comes up with a volunteer. Motion moved unanimously

- - Motion to approve the 2022 budget. Motion moved unanimously
- - Motion to increase office expenses to \$200 without the need for the group to vote

- This will change the bi laws and will be tabled and presented, and voted on at a later date

- Motion to increase CAYPAA budget from \$1000 to \$2000. Motion moved unanimously 12. Next Steering Meeting: April 13, 7:30pm, HYBRID

Next Business Meeting: April 20, 7:30pm, HYBRID

13. Closing remarks by the Chairperson: Truly Blessed to be Sober today and Grateful to be able to serve. I can say enough about our panel and committee chairs of CAIG who make being in Service FUN!!

14. Entertain a motion to close... (close with the Responsibility Pledge)

*End time: __8:36PM__

Attached Reports Below

Chairperson's Report

Good evening, Team!

Winter Assembly:

I attended the Area 45 Winter Assembly a few weeks ago and found it very informative. The Young Peoples chair position is open and if anyone is interested, please send an email to chair@snjaa.org. Grapevine is now on Instagram and there is a Podcast! Grapevineaa.org Area 45 Southern New Jersey General Service Convention

March 19, 19, 20 at the Claridge Hotel! In Person and Virtual as well for Key Events only... visit: <https://area45convention.org> for more information

Our Committees: I can't say enough about how hard everyone is working within their committees and just want to share this with everyone: Hi! I am new to AA and would like to purchase some books that we have used in the meetings. I love the cape Atlantic intergroup site, as it makes it so easy to find meetings. Thank you, guys, so much for having it out there. I was not sure if there was a location to

purchase the books, but I was hoping to buy all the Ole faithful's.
I live in Northfield and can travel wherever to pick them up. Thank you so much for your help! Lauren

Committee Positions:

We only have a couple more positions to Fill! If you know anyone that may be interested in getting into service we have an open chair position for Accessibility, Audit, and PI/CPC! Woohoo...

2022 Budget:

I would like to thank Ray B and Welcome Liz C as our new Budget Chair. Tonight, I feel it is important for us to review the proposed budget for 2022 in order for Liz C to present it to the body at next week's business meeting.

Bylaws/Job Description:

I printed out a copy of the Bylaws that are on our website and titled Rough Draft. Tanner could we have a review of the Bylaws and adopt the latest version that we have so it can become official? The version that I have was adopted on 5/10/2006 by Robbie W and there were changes made during the last panel and this panel.

NERAASA:

I can't wait to hear what Dawn has to say about her trip to NERAASA!

Office House Keeping Items:

Safe in the Office, Literature Account, Debit Card, Online payments through paypal with literature sale, paint the sign outfront

Yours in Service

Damon B. Chairperson

Treasurer's Report – March 16, 2022

Deposits picked up again this week and literature sales have held steady. I am encouraging all groups to look at their reserves and make certain they are not carrying too much retained income. A new digital safe was installed this week courtesy of Vice Chair Dawn I.

All bills have been paid. All monies have been deposited.

TD Bank representative argued against another CD and recommended a two-year annuity. We will be exploring alternative investments for our prudent reserve.

I am gradually reviewing the last 10+ years of financial files in the office with an eye towards having them scanned and then destroyed. I have contacted Alternative Micrographics in Forked River and they provided a quote of \$200 per case. We are looking at having two letter file boxes scanned, under \$500. I consider this a special project and I will be asking that the expense be budgeted. I may seek a motion tonight asking for approval of this special project.

I may suggest a motion tonight to add Comcast as an ISP for the office, estimated at \$130 per month.

Until the 2022 CAIG budget is adopted I am suggesting that we put a hold on all payments and purchases.

I have concluded that our prudent reserve is excessive, and I am suggesting that \$5,000 be transferred from the Prudent Reserve into the Operating Account in order to accomplish this year's purposes. I may seek a motion under new business to absorb this amount into the 2022 budget.

Service saved my life! Respectfully Submitted,

Ray B.
CAIG Treasurer

3/16/2022		CAIG Treasurer's Monthly I&E Activity Statement	
OA Balance (3/16/22):			\$39,032.32
	<u>Date</u>	<u>Amount</u>	<u>Description</u>
Deposits:			
	02/17/22	\$449.46	Donations
	02/22/22	\$311.45	Donations
	03/09/22	\$440.65	Paypal Donations
	02/07/22	\$0.31	Interest
	02/17/22	\$330.50	Lit Sales
	02/26/22	\$200.00	Donations
	03/16/22	\$665.75	Lit Sales
	03/08/22	\$1,054.22	Donations
Total:		\$3,452.34	
Expenses:			
	02/16/22	\$35.26	Hospitality
	02/18/22	\$80.00	Quickbooks Mo Charge
	02/18/22	\$153.97	Verizon
	02/22/22	\$1,336.54	Lit Purchases
	03/03/22	\$408.88	Travel - Dawn I. NERASSA
	02/21/22	\$254.83	Zoom via Paypal
Total:		\$2,269.48	