

Cape Atlantic Intergroup

June Business Meeting Minutes

*Date:6/15/2022 *Start time: 7:30pm

1. Open with the Serenity Prayer
2. Roll call of Officers and Committee chairs (By Dawn I)
3. Count of quorum and attendance: Dawn
 - Quorum: Regular IGRs In Person__17__ Virtual __2__
Alternate IGRs In Person_____Virtual 2 Total:
 - New IGRs? __ If you are new, welcome! _In person IGR's Tanner will chat with you after the meeting
If you are a New IGR and Virtual, could you please introduce yourself and put your email and phone number in the Chat?
 - Do we have any anniversaries this month?
 - Are there any Announcements from the Body? If you have an event please send a flyer to webchair@capeatlanticaa.org : ACYP has Marathon meetings on 7/4!
4. Opening Prayer
5. Tradition 6 Long Form, Does Anyone have a Copy of the Twelve and Twelve?
6. Presentation of the minutes from the April and May business meeting (Vice Chair)
 - April Minutes were not presented at the May Meeting: A Motion was made and minutes approved by the body
7. Officer reports: Please come up to the front and use the Microphone if you are in person so our Virtual participants may hear clearly:

Chair: See Report

Vice-Chair: Get involved! We are all here to help and if there is anything that you need just let us know.

Recording Sec: No Report

Cor. Sec: See Report

Lit Treasurer: Books are selling and money is deposited into the Lit Account!

OP Treasurer: See Report

Trustee: No Report (Not Present)

Accessibility: Vacant Position

Archives: No Report

Area 45: See Report

Audit: Vacant Position

Budget/Finance: No Report

CAYPAA: Beach Bash! We need help and support! Information is posted on the IG Website

Group Access: No Report

Hospitality: Let me know if you have any ideas for food! Thank you for allowing me to serve

H&I: It's great to see everyone here in person tonight! I'm so grateful for Nick who continues to help me!

Literature: Books are stocked and selling! Let us know if you need any literature!

Newsletter: Ed M. Volunteered for the Newsletter position!

Office Manager: No Report

Phones: See Report

PI/CPC: No Report (Not Present)

Policy/Structure: No Report (Not Present)

Round Up: See Report

Technology: No Report

Unity: See report, break down from the unity picnic. Breakfast is being organized and will have more details at the next meeting.

Website: See Report

Workshops: Next workshop is being organized and a theme will be presented at the next meeting!

8. Are there any Questions or Comments Regarding any of the Reports? Please come up and use the Microphone....
9. H & I Commitments—Marcine – At this time may we ask that all IGR's or Alt. IGR's break to put your Group Names in the Commitment Baskets
10. Old Business- Bylaws Changes: Motion was made and was posted in the March and April Minutes: (To approve the purchase of office equipment and/or supplies. The amount is not to exceed \$200) Call for a Vote: Motion made and seconded, moved by the body
11. New Business-From the Floor? Please propose any new business in the form of a motion! Please make all motions and all discussions in the spirit of how we can help the fellowship and continue to carry the message to the next sick and suffering alcoholic.
Motion to obtain a debit card for literature and operating account with a zero minimum for ATM withdrawals. Motion was seconded and after a lot of discussion was withdrawn by the motion maker.

-If anyone would like to stand for Recording Secretary please raise your hand- Elizabeth C volunteered to be the Recording Secretary and will be voted in at the next business meeting.

12. H and I: Commitment Announcements- H and I commitments were announced to the body and if anyone did not receive a commitment we will be sure that your group receives a commitment next month.

13. Next Steering Meeting: July 13, 2022 7:30pm, HYBRID

Next Business Meeting: June 20, 2022 7:30pm, HYBRID

14. Entertain a motion to close... (close with the Responsibility Pledge)

*End time: _8:50_

Chairperson's Report

June, 2022

It's great to see everyone again and I am truly blessed to be a part of such an amazing panel. The times that I feel overwhelmed that I have too much on my plate I know that our Team is here to pitch in when needed. We do the best that we can do and God will do the rest.

Jess G, Ray and I went to TD Bank and closed the Money Market Lit Account and opened a New Checking account for the Literature. This account can now be accessed online by Jess G and Ray B. Thank you Jess, Ray, Rob, and Chuck for all that you have done so far!

I reached out to a printer in Somers Point to get a price to have lettering put on the Door or just the Circle Triangle rather than replace the sign on the frame in front of the office. It will be much more inexpensive to go this route.

Tonight is the first night that we are doing the H and I commitments the way we used to do them with the baskets! Hopefully this will help with the spirit of rotation. It's exciting to see that we have so many that want to get into service!

Thank you all for your Service and commitment to CAIG and I miss you all.

Speaking of Service! We have the following positions available:

Recording Secretary: Our Recording Secretary Jess W. has officially stepped down from her position after moving to North Jersey. Jess W has been involved with CAIG for several years and has done an amazing job. She is already missed! Tonight under new business we will be looking for a volunteer or volunteers to stand for the Recording Secretary position and seeking a motion from the floor. There will be a 3rd legacy proceeding at the next business meeting in July.

Accessibility Chair:

Audit Chairperson:

Newsletter: Marlee has stepped down as our newsletter chair and she did a great job getting the template together and putting together our first newsletter. Carolyn has offered to keep it going but if there is anyone that wants to get into service this is a great way to speak with other alcoholics and gather content for the newsletter.

Archives:

If you are interested in any of these committee positions please see me after the meeting.

Yours in Service

Damon B.

CAIG Treasurer's Report June 15, 2022

All deposits have been made; all bills have been paid.

Under old business, tonight we vote to change the Bylaws regarding an increase in the minimum required for Steering approval from \$150 to \$200.

I tried to revive the Staples credit card at the request of the Office Manager to allow for the purchase of office supplies. I was advised that the so-called More Account we previously held was phased out in lieu of third-party financing: bank cards.

Under old business, I will ask for a motion to approve the use of an ATM card for each checking account: the Lit account card will be limited to Literature purchases. The OA card will be limited to office supplies. The motion should include an admonition that, "under no circumstances will the card(s) be used to withdraw cash." The card(s) will be kept in the safe in the interim. The bylaws are silent regarding cards.

Chair and Treasurers met at the bank and created a new Lit checking account with a starting balance of \$7,500. The balance was transferred to the Operating Account in accordance with the bylaws. (See article X, paragraph 3)

It is my intent to request that the bylaws be changed to eliminate the two-account minimum (see Article IX: CHECKING ACCOUNTS), (since we have nine). This issue will be aired under new business at the next steering meeting in July. The final line under Article X: REVENUES that begins with, "No other accounts..." should be deleted to reflect the reality of our operations.

At the next Steering Committee, I will request that the four CDs presently held by the group be terminated in sequence as they mature in order that another investment form be adopted or, alternatively, that a donation may be made to GSO. Since our revenues exceed those amounts necessary for a prudent reserve, I am suggesting a contribution be made to GSO in the amount of \$35,000. Nothing in our bylaws precludes us from making a donation to GSO. Alternatively, I will suggest that all surplus monies (the same amount) be invested in a product offered by TD Bank and listed as *S.USA Life Insurance Company* at a substantially higher rate of return (2.75%) as quoted in March, for a five-year term.

A summary of report of treasury activity has been submitted along with this. **Two substantial contributions were made this month by the KISS Group and District 15 and we are grateful.** A reminder to member groups that they should not be accumulating a War Chest of contributions, but rather should be forwarding same up the line. Highlights otherwise include reimbursement expenses for CAYPAA members for their Silent Disco event. Substantial retained earnings were delivered by Unity Chair at Steering for the Unity Picnic which was a great success. It was suggested that literature be sold next year at the Unity Picnic.

Finally, we have received conflicting letters from NJ attorneys directing rental payments to Wells Fargo, and then back to the landlord. We should consider negotiating a new three-year lease or alternatively finding another office location. We were caught in the crosshairs of a dispute between our landlord and Wells Fargo Bank. We paid June's rent to Wells Fargo as instructed by Wells Fargo's attorney. Attorneys are officers of the court. We are scheduled to pay July's rent to our landlord pursuant to advice we received that the lawsuit was dismissed by the judge. Thanks to Rob who looked up the case status and telephoned our landlord's attorney to evaluate things.

Respectfully submitted,

Ray B.
CAIG Treasurer

Hotline Report

May 1 - June 1, 2022 Statistics:

Answered 107 calls, called back 10 voice mails.

Total of 5 hours on the phone with callers. **Hotline Team ROCKS!!!**

Training for the Phones: Instructions for the Hotline Team members are on the “*How to Volunteer Page of the Website.*” Check it out!

Sign-up Forms On-line: Hotline and 12 Step Call list volunteers can complete a FORM on the website to let me know they want to be in service. It’s on the “*How to Volunteer Page of the Website.*”

Website Report

1 - **Does your Group have a Facebook Page?** Please let me know so I can CROSS POST the event flyers and spread the word about Sober Events in our area. Email the name of your Facebook Page: webchair@capeatlanticaa.org

2 - **If your Group is holding an Event,** please email me that information. I will help you create a flyer and post it.

Example: Memorial Day Weekend Marathon Meetings helped sober people on vacation. We got a flyer up!



3 - **CAIG Promotional Flyer.** Please take these for your Group if you have a place to put up Flyers.

Also these are great for attendees at H & I (Hospitals/Rehabs). If you are bringing a meeting...bring these for the newcomer.

4 - There is a **New How To Volunteer Page...**that helps the Newcomer understand Group Service Commitments; it is suggested they attend a Group Business Meeting and learn more. Tell your Sponsees and new peeps!

June Business Meeting - Intergroup Reps 6/15/2022

