

Cape Atlantic Intergroup Minutes

January 18, 2023 Intergroup Meeting

The meeting began Wednesday January 18, 2022 at 7:34 pm with a moment of silence and the Serenity Prayer. Meeting was led by Dawn, Chairperson.

Blanche conducted the Opening Prayer for each of us to find our Higher Power and for those especially struggling with belief.

There was an announcement from Jude (Stagecoach) on February 25th there is going to be the 35th anniversary meeting. See the flyer, this clubhouse has 35 meetings a week. This event is going to be at 4pm and there will be food and there will be a closed meeting at 5pm. Beth (ACYP) announced there is going to the Quarterly Celebration on Saturday. Sandy (AREA 45) the Winter Assembly is going to be in February.

Roll Call:

There were 26 in person Intergroup representatives

Of the 26 Intergroup members 3 were NEW

There were 3 alternate representatives in person

Total of 31 representatives

Members in attendance were the following:

Chairperson - Dawn

Corresponding Secretary - Amber

Treasurer - Ray

Committees:

Group Access Coordinator - Nick

Hospitality - Karen R.

H&I - Marcine

Literature - Chuck

Office Manager - Eve

Phones - Carolyn

PI/PCP - Rob H.

Round Up - Janna

Technology - Tim

Website - Carolyn

Those who were NOT in attendance:

Members in attendance were the following:

Recording Secretary - Elizabeth

Literature Treasurer - Jessica G.

Committees:

Trustee - Suzie R.

AREA 45 - Wendy M.

Budget & Finance - Elizabeth

Archives - Donna S

CAYPAA - Mike M.

Newsletter - Ed

Unity - Mike F.

Workshops - Buddy

OPEN POSITIONS

ELECTED POSITIONS

- Vice Chair (**Elected position**)

COMMITTEE POSITIONS:

- Accessibility
- Audit
- Newsletter
- Policy & Structure

There were 3 New Representatives are:

Anniversaries there are 3 for the month of January

- Nick celebrates 6 years
- Janna celebrates 12 years
- Sylvia celebrates 3 years

Reports:

Chair - Dawn →

Opening Remarks: The inventory of Literature has been completed. AD HOC committee for finding a new office, Damon heading committee. We have a rough proposal. Policy and structure met with 7 people, we want to meet Tuesday at 7:30pm beginning January 24 on zoom; please grab a copy of the proposed revisions for the By-laws. My husband was sick and I could not go to the NYE Bash. I met with Liz and Ray to discuss the proposed budget changes. I will not be able to attend the bus trip so there is an open spot. I would like at next month's meeting to have nominations for VICE CHAIR. Please be here next month and take this information back to your homegroup; I would love to see some representation at the Claridge Hotel.

Recording Secretary - Elizabeth →

- N/A

Corresponding Secretary - Amber →

Thank you, not much to report, letters caught up I got back a letter from the Primary purpose, if anyone from that group is present please see me at the break for H&I


Treasurer - Ray → Treasurer's report – January 18, 2023

Thank you, I did attend NYE, 150 people showered, it was a good turnout. I bought 2 pies which were eaten quickly, started a new Literature account, and am going to add meeting list expenses to that.

2023 Proposed CAIG Budget

	✓	Temporary Budget*	Comments
Income: Group + Individual Donations	31,400		
Transfer from Reserves	509		****New
Contributions to H&I	0		
Unity Breakfast Proceeds	5,100		(2,000)
Unity Picnic	800		150
Unity New Year's Eve	2,725		(775)
Interest	60		
Roundup Proceeds	17,500		(3,000)
Literature Proceeds	10,500		-
Miscel	0		
Total income	68,594		
Administrative (Fixed) Expenses:			
Office Expenses - Rent	13,840	6,920	Increased proportiona
Christ Episcopal Church	300	300	Already paid
Electric	1,608	804	\$134
Internet Phone ISP	1,848	924	\$154
Hotspot	792	396	\$66
Facilities & Equipment	15,748	8,024	
Postage	120	60	
Answering service	480	240	\$40
Office supplies	120	60	
Telephone/Internet	1,872	936	Verizon \$156
Insurance	529	265	Total income: 68,594
Accounting fees	350	175	Total expenses: 68,594
State/muni fees	125	63	Inc - Exp = -
Bank	30	15	
Quickbooks Online	960	480	\$80
Zoom	149	75	\$240
Miscel	2,621	1,311	**2013 Tax Issue+
Total administration operations	6,396	1,873	
Event & Lit Expenses:			
<i>Bus to GSO</i>	2,340		
Literature costs COG	10,500	5,250	
Roundup -expenses	20,500	10,250	
NYE -expenses	3,500	1,750	
Miscellaneous -expenses	100	50	
Unity -breakast -expenses	7,100	3,550	
Unity picnic -expenses	650	325	
Day of sharing -expenses	0	-	
Program Expense Total	42,350	21,175	
Committee Expenses:			
Accessibility/Special Needs	0	-	
Archives	0	-	
Audit	0	-	
Chairperson's travel	450	225	NREAASA
CAYPAA	2,000	1,000	
Day of Sharing	0	-	
Group Access	0	-	
Hospitality	600	300	\$50
H & I	0	-	
Jails	0	-	
Literature	0	-	
Newsletter	0	-	
Phone coordinator	0	-	
Policy/structure	0	-	
PI/CPC	0	-	
Unity	0	-	
Website	750	375	????????
Workshop	300	150	????????
Total Committee Expenses	4,100	2,050	
Total Expenses	68,594		
Net=====>			

This is the link below to access the document as a VIEWER only.


 2023 Proposed CAIG Budget.pdf

1/18/2023

CAIG Treasurer's Monthly I&E Statement

OA Balance:				\$59,110.86
	<u>Date</u>	<u>Amount</u>	<u>Description</u>	
Deposits:				
	12/22/22	\$2,405.00	Contributions*	
	12/28/22	\$251.36	Contribs from PayPal	
	12/30/22	\$537.25	Lit Sales	
	12/30/22	\$142.50	Lit Sales	
	12/30/22	\$2.76	Interest Lit & OA	
	01/01/23	\$28.56	Wendy M.	
	01/03/23	\$2,732.00	Unity NYE	
	01/04/23	\$180.00	Mary W.	
	01/06/23	\$81.42	Kim C.	
	01/12/23	\$10.00	Samuel B.	
	01/13/23	\$185.00	Lit Sales	
	01/13/23	\$1,592.42	Contributions*	
	01/18/23	\$0.00		
	01/18/23	\$0.00		
Total:		\$8,148.27		*Various
Expenses:				
Paid by..				
Auto	12/23/22	\$194.87	Zoom	
5336	12/30/22	101.56	Michelle S. ROUNDUP Reimbursement	
Bill Pay	12/30/22	\$134.00	AC Electric (budget payment)	
Bank	12/31/22	\$30.00	Stop Payment Fee	
5333	12/31/22	\$106.63	Donald R. ROUNDUP scooter	
5334	12/31/22	\$1,550.00	La Pizza Tega - NYE	
5335	12/31/22	\$500.00	Tom Andermani - DJ NYE	
5337	12/31/22	\$700.00	Our Lady of Sorrows - NYE Venue	
Bill Pay	01/03/23	\$385.00	Grand Printing -Meeting Lists 1,000	
Auto	01/03/23	\$39.95	Answering Service	
Bill Pay	01/11/23	\$336.39	Caroline S. CAYPAA Ugly Sweater	
Auto	01/18/23	\$85.00	Intuit Quickbooks Online	
5338	12/31/23	\$599.70	Michael F. (NYE expenses)	
	01/18/23	\$0.00		
	01/18/23	\$0.00		
	01/18/23	\$0.00		
Total:		\$4,763.10		
Ahead (+) Behind (-) Budget =====>		\$3,385.17		
Account Balances:		01/18/23		
Operating Account Balance (874):			\$59,110.86	
Literature Account Balance (896):			\$7,685.00	
Prudent Reserve in CDs:			\$29,009.65	
PayPal #1 Balance:			\$289.83	
PayPal #2 Roundup Balance:			\$0.00	
Total			\$96,095.34	

This is the link below to access the document as a VIEWER only.

 TFS Jan 18 2023.pdf

Link to the report - <https://docs.google.com/document/d/1DZ5NdqXiNP7IfcBiRz94UDKratjyxiXsIFL1XmK7jaE/edit?usp=sharing>

Literature Treasurer - Jessica →

Hey all-

Not sure if I'll make it to steering tomorrow. Report is below.

Tax prep appt is set for early February.

Suggested to purchase meeting lists from Lit checking account- what does panel/body think?

Policy & structure may need more service manuals- do they have a budget? If so, how to allocate funds to lit?

Only 10 meetings left! Start thinking about service! 💜

- Thanks

Jess G

COMMITTEE CHAIR REPORTS

Area 45 - Wendy →

NO REPORT

Budget & Finance - Elizabeth →

Budget & Finance Report for 2022 ..

[Preview attachment P&L Dec 2022.pdf](#)

CAYPAA - Mike M →

We have a secretary and founding member of CAYPAA. Members celebrated 10 months and 1 year. Murder Mystery and Talent SHow ideas for events. We need event space, or if your homegroup will co-host the event. St. Patrick's even announced a venue flyer for Saturday March, 11th Bingo Karaoke music event.

-Thank you for letting me serve

Mike M.

Group Access Coordinator - Nick →

Nothing new to report, thank you for letting me serve.

Hospitality - Karen →

Happy to be of service and asking for ideas for Valentine's Day.. Thank you for letting me be of service and happy to be here.

H&I - Marcine →

Friendly reminder that the bus trip to GSO is Friday January 27, 2022.

Literature - Chuck & Rob →

Inventory done Sunday, Books for sale. If groups need literature, show up here and call me.

Office Manager - Eve →

I sent Carolyn new IGR kits for a website, zoomers can download. Office inventory 90% complete. Items in the office can be solid, given away. The NYE bash was wonderful. When was our current copier purchased?

Fax Machine (no longer used)

mini refrigerator

microwave (dirty)

Tascam CD-RW (no longer used)

desk with or without chair (extra baggage)

4ft wooden top moveable cabinet with side door and shelves (no longer used)

vintage space heater (fire Hazard)

Brown cabinet (formerly for H & I literature) (no longer used)

2 monitors 1) HP 1) Dell (no longer used)

1 Black & Decker 12 cup coffee pot

??? Do we need or use the VTech phone in the Office??

Also, would like to know what committees use the Office besides the Steering Committee?

Service Keeps Me Sober,
Eve C.

Phones - Carolyn →

Thank you volunteers for your service.

60 volunteers for the hotline, average 95 calls a month, Volunteer page on website. I met with the South J IG phone program. They are going to do what we do. Also, Central Jersey IG. We had to block a woman who was harassing us. A landlord called about his tenant. A woman called with an autistic con and we got her to a meeting.

If you are available, please join our **Zoom Staff Meeting**...to discuss how volunteers are given training on how to answer calls. What's working, what more is needed, ideas shared...

This Meeting will be one of several this year -

bringing the volunteers together to promote fellowship and give a voice to all ...to improve our service on the hotline.

Hotline Staff Meeting

Tuesday, January 31st at 7pm.

This will be on ZOOM: ID **223 7900 231** No password.

Meeting Minutes will be provided to assure that those unable to attend are updated.

Reach out with any questions or suggestions

Carolyn M

267-784-6392

Link to the current Volunteer Training/Instructions:

<https://capeatlanticaa.org/wp-content/uploads/2022/07/July2022HotlineInstructions-1.pdf>

PI/CPC - Rob H. →

AsI had trouble getting IDRC commitments. He contacted me at the last minute. I got the whole year from Atlantic County, and will soon get Cape May. WOUld like to do a seminar at High Schools before Prom. If anyone has information please let me know.

Round Up - Janna →

Tonight my goal is to fill some positions. If you are interested in helping; Chair a committee, your sponsor, get people involved. It will make the next Round Up Chairs job easier. Secretary I am open, I want to honor the spirit of rotation. Welcoming, Workshop, Website, Outreach are all open. Carolyn has been so helpful. Oh the IG RoundUp website you can see the open positions and descriptions of your jobs.I reached out to The Grand in Cape May.

Technology - Tim →Thank you for letting me serve and happy to be of service. Have no new report and look forward to next month. Just need to get the list of office supplies.

Unity - Mike F. → No Report

Website - Carolyn →

The url caig.org will not be renewed.

OLD BUSINESS:

- **A Policy & Structure Committee has been formed.** This committee will be meeting on Thursday at 7:30 starting on the 12th of January on ZOOM. This meeting will be one hour long and will meet every week until the new By-Laws are created. Dawn has asked that everyone who is on the committee has a HARD tangible copy of the proposed new By-Law changes. IF YOU DO NOT HAVE THIS - email us. The requirement to be on this committee is 6 months.
- These By-Laws are from the CAIG website and are the current version.
- <https://drive.google.com/file/d/1gDwcf1-uY7PktCMe299LMgi8bF9b0Bi/view?usp=drivesdk>
- These By-Laws are from the CAIG website for the changes to be made to the By-Laws. The changes are noted in RED. <https://drive.google.com/file/d/12EpZ99rRMiBxeqS1prjTTIHxGGO9PMba/view?usp=drivesdk>

NEW BUSINESS:

1. **Ray - motion to spend up to \$300 to investigate the old tax issue from 2013 with an account, Rob made motion 2nd.**
2. **Karen - I have an AA person who would like to volunteer their services. Motion w/d. Ray - we have some things in the office, eve has been making a list and is hoping to post on the website.**

NEED PEOPLE TO GET INTO SERVICE!!

The next Intergroup **Steering** meeting will be on **February 8, 2022 at 7:30pm** at the Intergroup office on Fire Road. The address is:

**3153 Fire Rd. 1-C
Egg Harbor Township, NJ 08234**

All are welcome to attend this is not limited to officers or committee positions.

Those who can not attend in person here is the zoom information.

Zoom ID # 542 744 809

The next Intergroup **Business** meeting will be on **February 15, 2022 at 7:30pm** at the Christ Espocial Church in Somers Point. The address is:

**157 Shore Rd.
Somers Point, NJ 08244**

Please share this will sponsor(ee) and other A.A. members as a way to get into service.

Thank you everyone who was in attendance and those who are in service. We can not do this alone.

Those who can not attend in person here is the zoom information.

Zoom ID # 542 744 809

Time of Closing:

8:58 pm and closed with The Responsibility Prayer

COMMITMENTS FOR FEBRUARY:

See the Intergroup website or click on this link:

<https://drive.google.com/file/d/1KOiXSQ6YO3Zql9sToXmol9qFLLijn6e/view?usp=drivesdk>