

Cape Atlantic Intergroup Minutes
CAIG BUSINESS MEETING MINUTES
May 10th 2023 Intergroup Meeting

CAPE ATLANTIC INTERGROUP OFFICE
3153 Fire Rd. 1-C
Egg Harbor Township, NJ 08234

Phone: (609)641-8855
Fax: (609)641-8966

1. Date and Starting Time:

The meeting began Wednesday May 10th, 2023 at 7:31PM

2. Open with Serenity Prayer:

A moment of silence calling to bring your Higher Power into you and followed by the Serenity Prayer led by Tim, Vice Chairperson led this prayer.

3. Roll Call (Recording Secretary):

OFFICERS Positions	Names	Present
Chairperson	Dawn	<input checked="" type="checkbox"/>
Vice Chair	Tim L	<input checked="" type="checkbox"/>
Recording Secretary	Elizzabeth	<input checked="" type="checkbox"/>
Corresponding Secretary	Amber	<input checked="" type="checkbox"/>
Treasurer	Ray	<input checked="" type="checkbox"/>
Literature Treasurer	Jessica G.	<input type="checkbox"/>
Trustee	OPEN Joe - Standing in	<input checked="" type="checkbox"/>

COMMITTEE Positions	Names	Present
Accessibility	OPEN	<input type="checkbox"/>
Archives	OPEN	<input type="checkbox"/>
Area 45	Wendy M.	<input type="checkbox"/>
Aduit	OPEN	<input type="checkbox"/>
Budget and Finance	Elizzabeth	<input checked="" type="checkbox"/>
CAYPAA	Mike M.	<input type="checkbox"/>
Group Access Coordinator	Nick B.	<input checked="" type="checkbox"/>
Hospitality	Karen R.	<input checked="" type="checkbox"/>
H and I	Marcine R.	<input checked="" type="checkbox"/>

Literature	Chuck H.	<input type="checkbox"/>
Newsletter	Donna (Jersey)	<input checked="" type="checkbox"/>
Office Manager	Eve	<input checked="" type="checkbox"/>
Phones	Carolyn	<input checked="" type="checkbox"/>
PI/CPC	Rob	<input checked="" type="checkbox"/>
Policy and Structure	OPEN	<input type="checkbox"/>
Round UP	Janna	<input type="checkbox"/>
Technology	OPEN	<input type="checkbox"/>
Unity	Karen	<input checked="" type="checkbox"/>
Website	Carolyn	<input checked="" type="checkbox"/>
Workshops	Buddy	<input type="checkbox"/>

9. Officer Reports:

OFFICERS Positions & Names	Reports
Chairperson Dawn	<p>Good evening all.... Good to see you! This past month I have had the opportunity to attend: Sat April 22 - Corrections Workshop hosted by District 19 in Sea Isle City; Josh P. delivered a powerful presentation with 2 speakers and was able to get 10+ applications. Bill L who coordinates CMCCF was also in attendance and got a lot of applications as well. Currently have Corrections Correspondence applications on me, it is sobriety via a penpal.</p> <p>Sat April 29 - 16th Annual Avalon Women's Event themed Surfing the Wave's of Sobriety. Over 85 women strong and 1300 yrs of sobriety. Sold over \$200 literature.</p> <p>Sun April 30 visited the Came to Believe meeting in Manahawkin where I was able to share my experience, strength, and hope - thank you to Donna!</p> <p>I Continue to meet with service sponsor becoming more aware of the importance of the Traditions and Concepts and their relationship to the function of InterGroup, the Groups and AA as a whole.</p> <p>The Policy and Structure Ad Hoc Committee met April 29th and May 9th. We took a much needed break on the 2nd. We are still hashing out updates to the Panel and Committee for Chair job descriptions. Minutes for these meetings are available upon request.</p> <p>Looking forward to attending the upcoming Area 45 Spring Assembly on May 21st in Elmer and a Speaker Jam/BBQ at The Hug in Wildwood Park on May 27, 2023.</p>

	<p>Thank you for allowing me to serve.</p>
<p>Vice Chair Tim L.</p>	<p>I have nothing to report, thank you. Learning how to use the 12 Concepts in real life.</p>
<p>Recording Secretary Elizzabeth</p>	<p>Not much to report, there is a slight confusion on what is to be recorded in the reports with the 12th tradition. I am looking for someone to step up into this position if you are interested please reach out. Went to SEPIAA and got to talk with some of their Intergroup reps, it was a neat experience.</p> <p>Friendly reminder to all panel and committee members to please submit all reports to me, even a NO REPORT, the Monday before Steering.</p> <p>Thank you for letting me serve.</p>
<p>Corresponding Secretary Amber</p>	<p>I have sent out 23 letters since we met last month. There was a delay in getting letters out to KISS Group, SIOGA Group and Northfield BB Step Study Group. I apologize for the inconvenience. They are on their way to you now, addressed properly!</p> <p>I want to thank both Eve and Ray for making sure I have what I need to do my job.</p> <p>Thank you for letting me serve! Blessings! Amber Morris CAIG Corresponding Secretary</p>

Treasurer
Ray

5/11/2023

CAIG Treasurer's Monthly I&E Statement

OA Balance: \$58,236.16

	<u>Date</u>	<u>Amount</u>	<u>Description</u>
Deposits:			
	04/22/23	\$1,039.58	Contributions*
	04/22/23	\$120.00	Contribution via PayPal
	04/24/23	\$460.00	Lit Sales
	04/28/23	\$2.61	Interest
	05/01/23	\$1,089.25	Lit Sales
	05/02/23	\$124.08	Contribution via PayPal
	05/04/23	\$200.00	Lit Sales per Dawn
	05/04/23	\$918.85	Contributions*
	04/19/23	\$0.00	
	04/19/23	\$0.00	
	04/19/23	\$0.00	
	04/19/23	\$0.00	

Total: \$3,954.37 *Various

Expenses: Paid by..

Auto	05/01/23	\$134.00	Atlantic City Electric
Auto	05/01/23	\$39.95	Access Dir Messaging
Auto	05/02/23	\$149.90	Zoom
Bill Pay	05/02/23	\$960.00	New Vistas
Bill Pay	05/04/23	\$146.00	Grand Printing
	04/19/23	\$0.00	
	04/19/23	\$0.00	
	04/19/23	\$0.00	
	04/19/23	\$0.00	
	04/19/23	\$0.00	

Total: \$1,429.85

Ahead (+) Behind (-) Budget =====> \$2,524.52

Account Balances:	05/11/23	
Operating Account Balance (874):		\$58,236.16
Literature Account Balance (896):		\$8,138.70
Prudent Reserve in CDs:		\$29,235.88
PayPal #1 Balance:		\$0.00
PayPal #2 Roundup Balance:		\$0.00
Total		\$95,610.74

Balance All Accounts:		\$95,610.74
Prudent Reserve	===== >	\$33,895.00
Surplus Above Prudent Reserve:		\$61,715.74

Literature Treasurer
Jessica G

Phillies game this Wed night!

Status quo in Lit Land. Covered for ray while he was away and didn't burn the joint down!

Reach out to Rob for lit! Plz think about getting into service. November will be here before we know it!

See you next week.
Thanks
Jess G

Trustee	OPEN
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10. COMMITTEE CHAIR REPORTS

COMMITTEE Positions & Names	Reports
Accessibility	OPEN
Archives	OPEN
Area 45 Wendy M.	
Audit	OPEN
Budget and Finance Elizzabeth	I went to SEPIAA and I was able to sit in on a PCP panel and learned how they pair with college students and take them to online AA meetings to learn about the disease of alcoholism, it then is part of the educational system that the students have to complete a paper.
CAYPAA Mike M	
Group Access Coordinator Nick B.	Nothing to report this month, thank you for letting me serve!
Hospitality Karen R.	I have no report
H and I Marcine R.	I have no report
Literature Chuck	
Newsletter Donna (Jersey)	Really cool 😎 and neat prints on how and what to write for the newsletter. There could be some more articles inside this newsletter. This month's newsletters I have plenty and some with how to do the newsletter. Please take some and spread the message. Thank you for letting me serve

<p>Office Manager Eve</p>	<p>My focus is on throwing out stuff we don't need or can be sold or recycled.</p> <p>Hospitality Road box was emptied and cleaned. Keep items we can use. Mini refrigerator emptied. Threw out several bags of trash. Found incorporation seal. Emptied office supplies from the desk and put in marked boxes.</p> <p>Toured potential New Office space with Carolyn, Rob H., and Doug G. Great location and space off Tilton Rd in Northfield.</p> <p>Although the larger space means an increase in rent, the meeting space is 25 x 19 (approx) which can also be used for Workshops, District meetings, and even Area Assemblies. Two huge parking lots. Handicap ramp and bathroom.</p> <p>With our current location up For Sale, we may be asked to vacate on a moments notice.</p> <p>Service Keeps Me Sober, Eve C.</p>
<p>Phones Carolyn</p>	<p>Panel Members and Committee Chairs</p> <p>Please review the attached report that will be discussed at the Steering Meeting this Wednesday. ****Your input is important on this; please bring any questions to the meeting.****</p> <p>A video of the proposed rental space can be viewed here: https://youtube.com/shorts/doUWuSw2HCY?feature=share</p> <p>https://mail.google.com/mail/u/0?ui=2&ik=30b9109635&attid=0.1&permmsgid=msg-f:1765366853872179279&th=187fd7ccdf4cd84f&view=att&disp=inline</p>

Phone Report May 2023

CALL TOTALS:

JAN	FEB	MAR	APR
151	112	118	92

Combined hours of service on the hotline was 6.5 hours (speaking to a caller)

2023 Week of	Sun	Mon	Tue	Wed	Thur	Fri	Sat
April 1st							3
April 2nd -8th	1	5	5	5	14	2	7
April 9th - 15th	1	3	0	3	0	7	2
April 16th -22nd	2	0	2	1	4	2	0
April 23rd - 29th	6	6	2	4	2	3	0
April 30	0						
TOTALS by DAY	10	14	9	13	20	14	12

OPEN HOTLINE SLOTS:

There are 2 open time slots for the Primary Volunteer position.

- **Monday at midnight & Tuesdays noon to 2pm.**
- Secondary Volunteer slots (52 are open)

12 STEP CALL LIST:

is updated and available to the Phone Chair only. Volunteers contact the phone chair with the caller info that needs a call back. We don't use this list often: but **it could use more volunteers from Cape May and Ocean Counties.**

Phone Vendor/Service

The move from Verizon to Access direct for porting our 609-641-8855 number will happen the end of May. Number remains the same, no additional fee for the move or ongoing cost.

The office Verizon **router** will be returned after the Steering meeting and the Verizon **hotspot** will be returned after the Business meeting for an newer model that we can continue to use for all the WIFI needs.

Website Report May 2023

The team is updating meeting information and adding event flyers as needed. Warm weather is starting the flood of gatherings and events. Email your flyers to: webchair@capeatlanticaa.org.

PI/CPC
Rob

IDRC commitments are being filled each month. Thank you for the participation of all volunteers. Please continue to give me your names and numbers so I can get you on the calendar. I will text or call you to remind you that your night is coming up.

Bridging the Gap, I will be in contact with Scott to see if he is available to talk at the business meeting next week.

I am working to be able to go into more high schools.





Thank you for letting me serve.

Rob Harron

Policy and Structure	<p style="text-align: center;">OPEN</p> <p>Reports are available upon request from the ADHOC weekly meetings.</p>
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Round UP Janna	<p style="text-align: center;">I don't have a report.</p>
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Technology	<p style="text-align: center;">OPEN</p>
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Unity Karen	<div style="text-align: center;">   <h2 style="text-decoration: underline;">CAPE ATLANTIC UNITY PICNIC</h2> <p>Where: <u>A. Paul King Park</u> <u>2 W. Bay Ave.</u> <u>Manahawkin, NJ 08050</u></p> <p>Date: <u>June 17, 2023</u></p> <p>Time: <u>11am-4pm</u></p>  <p>Join us!</p>  <p><i>Bring the Family!</i></p> <p>FOOD FUN FELLOWSHIP GAMES SPEAKERS SWIMMING</p> <p>50/50</p> <p>Burgers * Hotdogs * Salads * Desserts</p> <p>Bring your own Towels/Beach Chairs</p> <p>Donations appreciated</p> <p>Questions: Call Karen N 609-949-1740</p> </div> <p style="text-align: center;">Have sign up sheets for side dishes, cooks, setting up and breaking down. My speaker is flying in from California!</p>
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Website Carolyn	Website May Report: The team is updating meeting information and adding event flyers as needed. Warm weather is starting the flood of gatherings and events. Email your flyers to: webchair@capeatlanticaa.org
Workshops Buddy T.	

11. Questions/ Comments concerning specific Officer/Committee Reports

- Eve having an extra hot spot to be kept in the office. The Hot Spot kept in the bag to be stored in the Literature room on a low shelf for all to access.
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12. OLD BUSINESS:

- Dawn even if you have, "NO REPORT" please submit to Liz the Secretary the Monday before the Steering meeting. Which is the second Wednesday of the month; therefore, the report needs to be submitted the Monday prior.
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13. NEW BUSINESS:

- Dawn: The Technology position is now open, Tim had to step down. Someone who can attend both the Steering and Business Meeting.
- Karen: I would like to make a motion to reimburse the speaker for the Unity Picnic. Discussion was had; then a motion was brought to the table by Carolyn. Carolyn motion is to amend the Unity budget with an increase of \$300 for aiding in the travel expenses of the speaker.
- Carolyn brought to the committee the attached report for a new leasing space on New Rd. in Northfield. Panel Members and Committee Chairs

Please review the attached report that will be discussed at the Steering Meeting this Wednesday.

****Your input is important on this; please bring any questions to the meeting.****

<https://mail.google.com/mail/u/0?ui=2&ik=30b9109635&attid=0.1&permmsgid=msg-f:1765366853872179279&th=187fd7ccdf4cd84f&view=att&disp=inline>

- Donna: Motion to bring this to the body next week Wednesday May 17 for discussion on the current verbal lease on the current CAIG Intergroup Office and drafting a lease for the potential new property located on New Rd. Discussion and voting for all IGR to take it back to their home groups, then the following month brought back to the CAIG business meeting.
- Rob: I want to get business cards printed with QR code. Carolyn made the motion, to bring to the business meeting the amendment of the budget line and give Rob PI/PCP because the position was open during the time of the budget creation in January 2023 from the prudent reserve in the amount of \$500.00

- Marcine: Motion granted to bring before the body next week; another GSO Bus Trip this summer 2023 open to Intergroup Representatives first and then those who sign up to go there will be a \$10 dollar deposit to hold your space to attend. The space is limited to 25 people due to the GSO headquarters restrictions.

14. NEXT CAIG MEETINGS

CAIG Business Intergroup Meeting:
Wednesday May 17, 2023 at 7:30PM

Christ Espocial Church in Somers Point
157 Shore Rd.
Somers Point, NJ 08244

All are welcome to attend this is not limited to officers or committee positions.
Those who can not attend in person here is the zoom information.

[Zoom ID # 542 744 809](#)

15. Motion to Close

Motion to close came from the floor followed by a second.

9:04 PM and closed with The Responsibility Prayer led by Tim L.

17. Attendance Sheets

See the check marks from the roll call above.