

Cape Atlantic Intergroup Minutes
CAIG STEERING MEETING MINUTES
June 11th 2025 - Intergroup Meeting

CAPE ATLANTIC INTERGROUP OFFICE
1418 New Rd. Suite 4
Northfield, NJ 08225

Phone: (609) 641-8855

Date and Starting:

The meeting began on Wednesday June 11, 2025 at 7:30 PM

Open with Serenity Prayer:

A moment of silence calling to bring your Higher Power into you followed by the Serenity Prayer led by Dawn, Chairperson.

Roll Call (Recording Secretary):

OFFICERS Positions	Names	Present
Chairperson	Dawn I.	Yes
Vice Chair	Michelle S.	Yes
Recording Secretary	Deb U.	Yes
Corresponding Secretary	Amber M.	Yes
Treasurer	Peg S.	Yes
Literature Treasurer	Shirl R.	Yes
Trustee	Donna S.	Yes

COMMITTEE Positions	Names	Present
Archives	Dana	No
Budget and Finance	OPEN	
CAYPAA	Caroline S.	Yes
Hospitality	Carlo J.	Yes
H and I	Barbara M.	Yes
Literature	Kate D.	Yes
Newsletter	Grace S.	Yes

Office Manager	Lori B.	No
Phones	Jennifer H.	No
PI/CPC	Kat L.	Yes
Policy and Structure	Doug G.	Yes
Round Up	Paul G.	Yes
Technology	Doug W.	Yes
Unity	Karen N.	Yes
Website	Nat R.	No
Workshops	Judy B.	No

1. **Officer Reports:** (Vice Chair) Thank you everyone for attending, when delivering reports please keep them brief. Please send your synopsis of your reports for next week's Business Meeting to Deb U. (debu1262012@yahoo.com). Please highlight anything that needs to be ironed out beforehand. Please follow procedure by raising hands and be respectful to the person who has the floor. For a complete list of positions please see <https://capeatlanticaa.org/steering-panel-and-committee-members/> All are welcome to attend, the second Wednesday of every month the meeting starts at 7:30 PM.

Reports were given as follows:

<u>Position/Name</u>	
Chairperson	On May 22nd I attended the 'Day of Sharing' meeting hosted by Area 45. It's a great way to get the Intergroups together to share thoughts and ideas. There was a lack of attendance because of location (Northfield Diner). Anyone with suggestions on how to increase participation please let me know. It is important for CAIG committee and panel chairs to try to attend.
Vice Chair	Nothing to report.
Recording Secretary	Committee and panel chairs - please send me your reports as soon as possible.
Corresponding Secretary	Good evening, first of all, I would like to welcome Peg S. into her new role as Treasurer. I look forward to working together for the rest of this year. Thank you for your service to Cape Atlantic Intergroup! I sent out 4 "thank you" letters for donations we received since we met last month. That's all I have!
Treasurer	I do not have access to the bank yet; hope to have this done within the week.

Literature Treasurer	<p>Tina initiated the TD Bank transfer of Treasurer from herself to Peg and I signed the paperwork at my local branch. We also met at Tina's house for some familiarization. Welcome Peg!</p> <p>Our 2025 YTD numbers, not including any pending orders are:</p> <p>Literature Purchased: \$6,953</p> <p>Literature Sold: \$5,952</p> <p>Kudos to Kate for all her hard work this year!</p> <p>The tracking spreadsheet has been updated with this info and it can be found in the new Cape Atlantic Intergroup's Shared Drive. Thank you for allowing me to be of service!</p>
Trustee	No report. Asking panel and chair members to please attend the Unity Picnic on Saturday 6/14/25

Committee Chair Reports:

<u>Position/Name</u>	
Archives	Nothing to report.
Budget and Finance	Position is open.
CAYPAA	<p>CAYPAA hosted the June 8th Founder's Day event at the zoo this past Sunday; thank you everyone who came out! It was a super great event and we had a phenomenal speaker. The committee voted on the following events:</p> <ul style="list-style-type: none"> - July 5th - <i>Annual Rocketed into the Fourth Dimension Beach Bash</i> on Bartram Ave. Beach in AC from noon until boom (approximately 9pm). Food, fun, fellowship! - July 26th - <i>Soberlympics</i> co-hosted event with EACYPAA XXII host. Also on Bartram Ave Beach in AC. More details to follow! - September 20th - <i>Annual Resentment Bonfire</i>. Save the date - details to follow! <p>Thanks for letting me serve.</p>
Hospitality	No report submitted.
H and I	<p>I have been in contact with John Brooks regarding the few instances/confusions that have happened (client altercations while a speaker is at the facility and confusion about where our speakers go, long-term versus short-term and the possibility of the speakers being split up, which is not supposed to happen). There was a meeting today (Wednesday) after I spoke with them yesterday (Tuesday) and I am waiting on a return call to follow up on what was discussed to ensure the safety of our speakers. At this time I have been told that they will be working with their staff to ensure these things do not happen again. Please give my phone number to anyone who is going to John Brooks just in case it does happen again and your speaker can call me while it's happening 609-335-5773.</p>
Literature	Nothing to report.
Newsletter	I have figured out Canva but do not have an official AA subscription; I am using my own for now. I have a new cochair Bianca who is willing to help with the newsletter.
Office Manager	Copier is out of toner. Dawn has volunteered to get more.

Phones	No report submitted.
PI/CPC	PI/CPC is starting a formal committee - interested committee members can log into an informational zoom meeting on Tuesday, June 24 at 7pm . Agenda: committee member duties, meeting commitment, education and workshops. Newsletter will have a section with Public Information Question answered each issue. Example questions: Can you send out a press release about an AA event? Can I say that I'm an AA member on my Facebook or Instagram Page? Answers will come directly from the GSO published literature. Members will be encouraged to send in their questions. Please reach out via email or call or text Kat L. at 609-342-4570.
Policy and Structure	Possibly looking to have the CAIG audit the evening of July 23 or 30. Any feed back? Thank you for allowing me to serve.
Round Up	I am very happy with the progress that the committee has made so far. Mike C. has secured all four speakers. Two speakers are local and will not require a travel budget - Jenny K. from Shrewsbury, NJ and Joe W. from Somers Point, NJ. "Toothpick" Mike M. is coming from New Hampshire and Deya D. from Miami Fl. Both of them will require flights and hotel stays. The graphics, logo and theme have been completed and approved. Basket, save the date and scholarship flyers are in production and will be distributed this month. Schedule of events to be completed by August and will require a visit to Resorts to configure event space. Unity Dinner - A subcommittee was formed. Chairperson Kristen R. and members Patti B. and Nina will be putting together an interactive dinner program. Home groups will be encouraged to purchase tables of 10 for the Saturday night dinner. The website will be updated to allow groups to purchase a table.
Technology	This month I am focusing on the wires and finding a way to hide them better without and major changes to the building. Will be finalizing laptop and office computer and speaking with new finance manager about how to go about making the purchases we need.
Unity	The <i>Unity Picnic</i> is this Saturday June 14th. If anyone wants to help set up we will be there as early as 9:00am. Committees are ready but we need help breaking down after the event. We also need help carrying in the 2 big coolers. The <i>Unity Breakfast</i> is scheduled for September 21. There is a possible candidate for next terms Unity Chairperson.
Website	Position is open.
Workshops	The next workshop is September 13th about Intergroup Service opportunities. I am in need participation from the Steering Committee.

Questions/Comments concerning reports:

- a. H&I:
 - *Should all commitments have a staff person present? Yes, they are already supposed to be doing this.
 - *Are women getting meetings regularly? Female residents at rehab have complained that no one comes to the commitment.
- b. Newsletter: *Do you need info for the upcoming newsletter?* Yes they can always use stories.
- c. PI/CPC: You can use the Steering Meeting zoom ID for your committee - 542 744 809

- d. Roundup:
 - **Will there be enough room for 3 literature tables and a CAIG table?* Yes, plenty of space.
 - *Barb wants to know if the basket and raffle on the website can be linked to her. Shirl will help with that.
 - **How can we pay for hotels and flights for speakers without using our own money?* There is a debit card.
- e. Day of Sharing:
 - **Does it have to be at a restaurant?* No it does not. *How many people attend?* 30 or so. *Can it be in a central location?* Yes, maybe Hammonton.
 - *The purpose of the event is to come together to share experiences and fellowship; to let others know what we do at Intergruop and encourage them to get involved.
- f. Events & Flyers: We need more hard copies of flyers to hand out to groups.

OLD BUSINESS:

- a. Supervision at H&I visits: Barb addressed this in her report.
- b. CAIG audit will be either July 23 or 30.
- c. The office door has been made to automatically lock when closed. A door stop was also installed.

NEW BUSINESS:

- a. Payment for flights and hotels for the roundup can be purchased with the debit card.
- b. Deb L. was able to get a list with all the meetings & groups in the 4 areas for the Roundup Committee.
- c. Pat C. is planning on replacing the AC and heating filters.
- d. Increasing rent for groups who use the CAIG office will be addressed at next months steering meeting. Questions about how much rent groups actually pay (\$50 a month?) and how are they insured?
- e. Our lease expires in June 2026. Dawn is waiting to hear from the landlord to if our lease will be renewed.

The Next Business Meeting is Wednesday, June 18th at 7:30 PM at 1418 New Road, Northfield, NJ

Business Meetings are **not** limited to Officers or Committee Members – ALL are welcome to attend!

For those who are unable to attend in person, CAIG Business Meetings are hybrid.

Hybrid Meeting ID: 832 9623 3517

Steering Committee Meeting:

The next Steering Meeting is Wednesday July 9th at 7:30 PM – 1418 New Road, Northfield, NJ

Hybrid Meeting ID: 542 744 809

Motion to Close – Motion to close came from Dawn at 8:35pm. Dawn lead the closing with the Responsibility Pledge.